



S J P N Trust's

## Hirasugar Institute of Technology, Nidasoshi.

*Inculcating Values, Promoting Prosperity*

Approved by AICTE, New Delhi Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Institute

IQAC Office

IQAC Meeting-3

2017-18 (Even)

Ref. No.: HSIT/NDS/IQAC Meeting/2017-18/ 111

Date: 03-08-2018

### NOTICE

A meeting of all IQAC members is convened on 03-08-2018 in the IQAC Office at 3.30 pm. The agenda of the meeting is as below:

#### **Agenda:**

To initiate following activities through IQAC,

1. Reformation of IQAC Team for the year 2018-19.
2. Preparation of Calendar of Events (COE) in line with University Academic Calendar.
3. Preparation of Class time table and course plan for the semester.
4. Preparation of schedule for Feedback 1 and 2 on teaching learning process by all semester students.
5. Collecting feedback on curriculum from Internal Stakeholders and Internal Stakeholders.
6. Conduction of Internal Assessment test centrally.
7. Department action plans and report.
8. Committees' action plans and report.
9. Organizing quality enhancing seminars, workshops, Industrial visits.
10. Review of NBA Progress periodically.
11. Conduction of Induction Program for first year students for 21 days.
12. Successful submission of SSR to NAAC on 27/07/2018 at 1.20pm at NAAC Office.
13. Constituting of various committees at Institute level.
14. Any others matters

  
(IQAC Coordinator)





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S.No.	Minutes of Meeting	Staff In charge	Due Date
1.	Reformation of IQAC for the year 2018-19 with some changes. (Enclosed)	Dr. Shilpa Shrigiri	Completed
2.	Preparation of COE in line with University Academic Colander	Dr. Shilpa Shrigiri	06/08/2018
3.	Preparation of Class Time table and course plan. Display of time-table.	All HODs.	Completed
4.	Scheduling of Feedback on Teaching Learning Process twice in the Semester.	Dr. Shilpa Shrigiri	After IA1 and IA2
5.	Collection of feedback on curriculum, analysis on feedback and action taken report.	Prof. S.S.Malaj	End of the semester
6.	Conduction of IA Tests centrally.	Dr.S.N.Topannavar	Aug to Nov-2018
7.	Department action plans and report.	All HODs.	Continuous
8.	Committees' action plans and report	Prof.D.N.Inamdar	Continuous
9.	Organizing seminars, workshops, Industrial visits and Internships	All HODs.	Feb to May-2019
10.	Review of NBA Program should be done periodically.	Prof.D.N.Inamdar	Continuous
11.	Conduction of Induction Program for first year students for 21 days.	Dr. R. M. Galagali	Aug 2018
12.	Successful submission of SSR to NAAC on 27/07/2018 at 1.20pm at NAAC Office.	Dr. Shilpa Shrigiri	Completed
13.	Constituting of various committees at Institute level.	Prof.D.N.Inamdar	Completed

**Members Present:**

Name	Design.	Sign.	Name	Dept.	Sign.
Shri. G.M.Patil	Member		Dr. S.B.Shrigiri	IQAC Coordinator	
Dr.V.G.Kasabegoudar	Member		Prof. D.N.Inamdar	Member	
Dr. B. V. Madiggond	Member		Prof. U.B.Khadabadi	Professional body member	
Dr. B.M.Shrigiri	Member		Er. Kapil Hukkeri	Alumnus	
Dr. P.C.Baraki	Member		Er. Rajeev Rao	Industrialist	
Dr. S.A.Alur	Member		Mr. Vinod Jahav	Student	
Dr. R. M. Galagali	Member				

**Dr. S. C. Kamate**  
**Principal/Chairman**Hirasugar Institute of Technology  
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