

ಹಿರಾಸುಗರ ತಾಂತ್ರಿಕ ಮಹಾವಿದ್ಯಾಲಯ, ನಿದಸೋಸಿ

**Hirasugar Institute of Technology**

**Nidasoshi – 591 236, Karnataka State**

Approved by AICTE, New Delhi, Permanently Affiliated to VTU, Belagavi

Recognized under 2(f) & 12B of UGC Act, 1956

Accredited at 'A' Grade by NAAC & Programmes Accredited by NBA:CSE,ECE

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Ref. No: HSIT/NDS/EG/2023-24/465  
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Date: 12-01-2024

## **E-Governance Policy**

### **Introduction**

E-Governance is used to access information and communicate to improve administrative processes, academic processes, OBE and other services. The vmedulife software is used for digitization of administrative tasks such as admissions, registration, fee structure management; outcome based education (OBE) and Teaching Learning Process as well as the implementation of online learning platforms, digital libraries, and examination systems. E-Governance in an institute aims to improve efficiency, transparency and accessibility while promoting student engagement and effective communication between faculties, students, and administrative staff.

### **Objectives:**

- Implementation of E-governance in all the departments of the institute enhances student experience and engagement through user-friendly software facility
- Provide effective digital tools and resources for teaching and learning process
- Establish digital libraries for easy access to educational materials.
- Creating a paperless campus environment.
- Ensure smooth functioning of college activities.

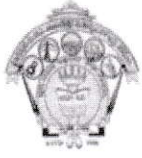
### **Policies:**

Administration, finance and accounts, admission, academics, library and the institute has implemented E-Governance across all departments, including teaching-learning process. This initiative aims to streamline processes to enhance accessibility, ensure data security, promote transparency and facilitate digital literacy.

### **Administration:**

Implementing E-Governance in administration the college has opted for ERP software (vmedulife software, Pune) which has been highly beneficial for Administration purpose and automates HR processes & empowers employee self-service. It simplifies tasks such as employee data management, Payroll requirements, Fee structure and inventory management





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#### Finance and Accounts:

The account department maintains the college's financial records by collecting fees through online modes and recording them in ERP software. This software enables to update the student fee receipts and their account profiles/personal details during admission. Furthermore, the collected fees are used to generate class-wise reports. And software is employed to perform reconciliations at the end of each semester. By adopting e-governance, colleges can optimize financial operations, ensuring efficient fee collection, accurate record-keeping and streamlined reporting and reconciliation processes.

#### Students Admission Support:

The ERP simplifies and automates the admission process. It facilitates seamless management of applicant details, application processing and admission offers. With FRP, institutions can streamline their admissions reduce manual effort, and improve the overall efficiency of the process. The module provides an online platform to students for submitting their applications and tracks their progress. It improves communication, transparency, and enhances the overall applicant experience. The Admission Module in vmedulife ERP software is designed to make the admission process hassle-free and efficient for both institutions and applicants.

#### Academic Management & Examination:

E-governance in academics and examination the ERP's streamlines vital data management tasks. This encompassing module offers features such as manage syllabus session creation, attendance records, batch creation for electives and labs online notes and resource uploads, internal test records /assignment management by using the academic management software in collaboration within the institution, it fosters an improved educational experience and strengthen the communication quickly between faculty and students.



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