



**Sub: Offer Letter**

**Mr. Revanasiddayya Mathapati**

**Dated: 24-Aug-2021**

**Dear Revanasiddayya,**

We are pleased to offer you a position with Outworks Solutions Pvt. Ltd as **Desktop Support Engineer L2**.

Your appointment shall be effective from **24-Aug-2021**.

As agreed and accepted by you, your gross annual compensation, inclusive of all the benefits shall be **INR 300000/-**.  
Refer attached Annexure – A.

Please note that all the applicable taxes shall be deducted at source from your salary, under the Central & the State Laws. Also, your Salary will be subject to deductions, on account of your contribution to employees' provident fund (PF) and LWF deductions.

Mediclaime gives you a coverage of up to Rs. 3L. Gratuity will be paid to you as per government rules and regulations. We have Annual Salary appraisals based on your performance.

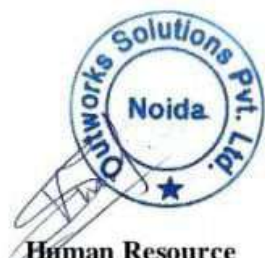
Your employment with Outworks Solutions Pvt. Ltd. will have an initial probation period of three (3) months during which your performance will be evaluated. At the end of your probation period, on satisfactory performance, your employment with Outworks Solutions Pvt. Ltd. will be confirmed. Your employment will be subject to successful clearance of background verification. In case you fail in the BGV, your services will be terminated without notice and you will not receive any salary for the period you have worked.

We are pleased that you are interested in Outworks Solutions Pvt. Ltd., realizing this is an important decision for you in your career. We believe this position is an excellent opportunity, and we are confident that it will provide you with the personal challenge and potential growth opportunity that you seek.

You need to confirm your joining to us, by mailing a under signed copy of this letter within 3 days of receiving this offer.

Report to HR on the Joining date at 10:00 AM

Office timings: 9:30 AM to 6:30 PM



**Human Resource**  
Outworks Solutions Pvt Ltd