



Letter of offer

OPT-BLR/20210331

3/27/2021

Dear **Soumya**,

We refer to your application and to your subsequent interview with us. We are pleased to make you an offer for the position of **Software Engineer** at our offices in Bangalore. This offer is valid till **4/5/2021**.

Your CTC will be ₹ 350000 per annum (Three Lakhs Fifty Thousand Only). The detail break-up is mentioned in Annexure I of this letter.

The joining day formalities and documents to be submitted at the time of joining are mentioned in Annexure II of this letter.

Please note that this offer of employment is subject to the successful completion of the following *pre-joining formalities:

1. Confirmation of actual date of joining.
2. Satisfactory medical reports
3. Satisfactory background verification.

We would release a detailed Appointment letter on your joining Opteamix.

Please sign the duplicate copy of this offer letter as a token of your acceptance and return.

Welcoming you to Opteamix

For Opteamix India Business Solutions Pvt Ltd,

Talent Acquisition Group (TAG)

I certify that the statements made in the application, during my interview, are valid and complete to the best of my knowledge. I understand that false or misleading information may result in termination of employment. If upon investigation, any of this information is found to be incomplete or inaccurate, I understand that I will be subject to dismissal at any time during my employment. I hereby accept this offer of employment from Opteamix and the terms and conditions as set forth hereinabove and fully confirm that I shall join on or before

Date _____

Name : _____

Signature : _____

** The Company at its sole discretion may decide to waive off all or any of the above mentioned pre joining formalities.*

*** One copy to be signed and returned to Opteamix*

Opteamix India Business Solutions Pvt. Ltd.

Rgd. Office: 37/A-07, Southend Road, 6th Block, Southend Circle, Basavanagudi, Bangalore 560004, India

CIN: U72200KA2012FTC064534 | **Website:** www.opteamix.com | **Email:** contact@opteamix.com | **Phone:** +91 80-4667-1666

ANNEXURE: I

Name : Soumya Metagudli		
Designation : Software Engineer		
Payroll Breakup	Salary (Monthly)	Salary (Annual)
Basic - 40%	11667	140000
HRA-40% on Basic	4667	56000
Food Coupon	1100	13200
Special Allowance	11733	140800
Total	29167	350000
Employee Deductions – Monthly		
Profession Tax / Tax on Employment	200	2400
PF – Employee Contribution	1400	16800
PF – Employer Contribution	1400	16800
Gratuity	561	6734
Income Tax (As Applicable based on Tax Declaration)	<i>As Applicable</i>	<i>As Applicable</i>
Total Deductions	3561	
Net Salary Before Income Tax	25606	
Total Salary		350000

* We are excited to inform you that Opteamix has partnered with a reputed training firm and we have designed a training program to make college graduates “Corporate Ready” which you will undergo upon your joining. The training duration will be 3 months and it will cover theoretical sessions, practical sessions and more. While we invest our time and efforts on you, we would want you to stay with Opteamix for a longer duration. If you quit Opteamix before completing 18 months, a sum of Rs. 1,00,000 will be recovered towards the training cost.

* Flexible Payments can be claimed against production of bills, as per the existing policy, at the time of claiming the benefit.

* You will be enrolled into a Floating Medical insurance coverage of **Rs.3,00,000** per annum for self, spouse, parents and 2 children from the day of joining.

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Past Record

If any declaration given or information furnished by you, to the Company, proves to be false or if you are found to have willfully suppressed any material information, you will be liable to immediate removal from the employment with the Company without any notice or compensation whatsoever.

JOINING DAY FORMALITIES

Please make sure that you reach Opteamix office on your day of joining **at 9:30 AM** at –

Opteamix India Business Solutions Private Limited
No. 37/A-07, Southend Road, 6th Block,
Southend Circle,
Basavanagudi,
Bangalore – 560004

Please make sure that you carry the photocopies of the below mentioned documents on the day of your joining: -

- a) Highest Degree Marks Sheet and Provisional Certificate
- b) Experience / Relieving letters from previous two employers
- c) Pay Slips from your previous employer for the last 3 months
- d) Passport Copy
- e) PAN Card & Aadhar card – Compulsory
- f) 2 recent passport size color photographs

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Private & Confidential

KodNest

05-May-2020

Sub: Offer Confirmation Letter

Dear Soumya Metagudli,

We are pleased to extend you an offer with KodNest as **"Trainee"** following your selection in our CSR DRIVE under the following terms and conditions:

TERMS AND CONDITIONS

- 1. The trainee is entitled to the full stack development course provided by Kodnest and shall utilize all the facilities provided by us to their fullest potential.**
- 2. The Trainee shall abide by the rules and regulations of Kodnest and strictly adheres to it, failing to do so will lead to termination of the candidature.**
- 3. The trainee shall actively participate in all the placement drives and opportunities matching the criteria which is provided by KODNEST through various means without missing them and ensuring a pre approval is taken in case of emergency situations.**
- 4. Kodnest shall not charge the trainee who are selected through the CSR program and there is no fees or any kind of charges that needs to be paid to KODNEST.**
- 5. You shall be required to provide the Company 2 copies of all documents and information as per the verification policy.**
- 6. KodNest reserves the right to terminate your Training without notice on grounds of breach of policy, misconduct or disciplinary grounds.**

7. Absence for a continuous period of five days without prior approval of your supervisors (including overstay on leave/ training) can lead to your Training opportunity being terminated without notice.

8. Any violation of the above mentioned or any other Company procedures and policies would attract action as per Company's disciplinary policy in force, including and up to termination. In the event of termination by Company on account of breach of disciplinary policy, the Company will not be liable to pay any amount in lieu of notice.

The start day of your training shall be communicated to you all in the next mail and request those selected to get mail copy for reference purpose as this shall act as your entry card.

Kindly sign and return a copy of this letter.

We welcome you and wish you every success in your career with KodNest.

Confidentiality policy

- All documents provided by the company must be kept confidential except in case of legal advice.

Sincerely

For Kodnest

**Akash Pandey
CEO & Founder**

Accepted

(Signature of the Candidate)

ANNEXURE 1:

List of documents Copy to be submitted,

1 Education provisional certificate and mark sheets of the highest

Qualified degree / professional qualification.

2 Two (2) passport size photographs

3 Copy of the PAN (permanent account number) Card, self attested.