

November 03, 2021

Ms. Deepa Iranna Chikkoppa
Contact Number: + 91- 7892669607

OFFER OF EMPLOYMENT

Dear Deepa,

We are delighted to offer you the position of **Software Engineer Grade: B1** in **Marlabs Innovations Private Limited**, on the compensation as mutually agreed upon. Marlabs is at a very exciting stage of innovation and growth, and we are seeking professional and career-orientated individuals like you to work with us. We are confident that your unique skills and capabilities will play an important role in our efforts as we strive to continue to achieve and exceed our goals. We look forward to welcoming you to Marlabs!

You will be remotely connected and will be required to visit our office client location where it conducts business, as and when required.

Your **Cost to Company (CTC)** will be **INR 4,00,000/-** per annum inclusive.

This offer is valid subject to successful completion of your Background Verification through our authorized vendor. Background check will include, but is not limited to Global Database check, National ID check, Employment check, educational check, Reference check, Criminal check, Address check and Drug test.

A formal appointment letter will be issued to you on your joining. Thereupon, you are required to sign and abide by the Employment Agreement and Policies of the company.

As discussed, your joining date will be on or before **November 08, 2021**.

If you intend to resign from the employment of the Company, you may do so by giving thirty (30) days prior written notice if you are on an assignment; and fifteen (15) days prior written notice if you are not on an assignment.

Marlabs provides leave with wages to all employees to help them cater to their personal and ancillary needs. Employees are eligible for 12 days of Earned Leave, 6 days of Casual Leave and 6 days of Sick Leave in a calendar year. The leave period is for the calendar year and will be accrued on a pro-rata basis from your date of joining the Company.

Marlabs also reserves the right to withdraw the offer made to you even after the acceptance of such offer by you, if Marlabs becomes aware of any material information that may have been concealed or misrepresented by you at the time the offer was made.

Please acknowledge your acceptance of this offer by reverting on the offer letter email, within 48 hours. If you do not communicate your acceptance in this time frame, this offer is liable to be withdrawn without further reference to you.

This is a system generated document. Any edits to this document are invalid.

Registered Office

Marlabs Innovations Private Limited
Bagmane World Technology Center,
14th Floor, Citrine Block – 4,
Marathahalli Outer Ring Road,
Mahadevapura, Bengaluru 560 048
Tel: +91 80 67229400/700

CIN No.: U72200KA2006PTC039698
Email: contact@marlabs.com
www.marlabs.com

This is only an offer letter and does not entitle you for an appointment. On completion of all the joining formalities and fulfilling all documentation requirements, you will be formally appointed and inducted into the organization.

This offer does not hold good for negotiations with any other prospective employers.

Sincerely,

Ramesh J
Lead Executive – Human Resources
Marlabs Innovations Private Limited

Annexure 1

| | | | |
|-------|------------------------|-------------|-------------------|
| Name | Deepa Iranna Chikkoppa | | |
| Grade | B1 | Designation | Software Engineer |

Pay Slip Components

| | |
|-----------------|-----------|
| Basic | Rs.15,800 |
| HRA | Rs.6,320 |
| Statutory Bonus | Rs.3,100 |
| Personal Pay | Rs.4,264 |

| | |
|-----------------------------|------------------|
| Monthly Gross Salary | Rs.29,484 |
|-----------------------------|------------------|

Benefits

| | |
|--|----------|
| Provident Fund (Company's contribution) | Rs.1,896 |
| Group Medical Insurance (Sum Insured in Lakhs) 2 Lakhs | Rs.1,110 |
| *Group Personal Accident Insurance (Sum Insured in Lakhs) 20 Lakhs | Rs.83 |
| Gratuity | Rs.760 |

| | |
|-----------------|-----------------|
| Benefits | Rs.3,849 |
|-----------------|-----------------|

| | |
|----------------------------|--------------------|
| Annual Fixed Salary | Rs.4,00,000 |
|----------------------------|--------------------|

| | |
|-------------------------------|--------------------|
| Annual Cost to Company | Rs.4,00,000 |
|-------------------------------|--------------------|

* Sum insured for GPA is maximum of 20 Lakhs or 6 times of CTC whichever is less at the time of claim.

ANNEXURE 2

List of documents required for completion of joining formalities:

- ✓ **Relieving Letter** from your current/last employer
- ✓ Photocopies of **Experience Certificates** from current and previous employers
- ✓ **Salary Proof** (Last Salary Slip/Appointment Letter/Letter of Confirmation/ Promotion mentioning your current compensation details)
- ✓ Photocopies of **Form 16/Form 16A** from your Current/Previous Employer
- ✓ Photocopies of **Education Qualification** (Highest Degree)
- ✓ Passport sized **photographs** of self (6 Nos.)
- ✓ Copies of first and last page of your **passport**
- ✓ Copies of **PAN Card** and **Aadhaar Card**
- ✓ **UAN e-Card / UAN Number**
- ✓ Proof of **current & permanent residential address** (copy of passport, driver's license, ration card, rental agreement, telephone bill, voter's ID, etc.)



Fwd: Ethnus CSR | Shortlisted Candidates List

1 message

Nyamat Patel <nmpatel.ece@hsit.ac.in>

Mon, Mar 16, 2020 at 11:00 AM

To: Traning & Placement Cell <placement@hsit.ac.in>

----- Forwarded message -----

From: **HRD Ethnus** <hrd@ethnus.com>

Date: Thu, Mar 12, 2020, 3:23 PM

Subject: Ethnus CSR | Shortlisted Candidates List

To: <nmpatel.ece@hsit.ac.in>

Cc: James Christy <james@ethnus.com>



HRD Ethnus (hrd@ethnus.com) is not on [your Guest List](#) | [Approve sender](#) | [Approve domain](#)

Dear Sir/Mam,

At the outset, we express our heartiest congratulations to the students for being shortlisted to attend the CSR scholarship training and placement services at Ethnus. Based on the eligibility parameters, we have provided them an opportunity to take part in this program at 100% free of cost.

Please find below the list of students who have been selected from your institution:

1. AKSHAY SHRIKANT SHETTIMANI
2. **DEEPA I CHIKKOPPA**
3. G SATISH
4. GANGADHAR GIRGAVE
5. AKSHAY POWAR
6. VIDYASHREE SHANTINATH PANTAR
7. PRAGATI B GURAV
8. RAHUL YARANDOLI
9. SHASHIKALA HULAKUND
10. MUBSHIRIN BAGWAN
11. ANUSHA J. BOLLARAPU

Kindly note that this email does not confirm their employment with Ethnus or any other organisation. Ethnus will serve a platform for them to get trained and get placed in applicable Ethnus tied-up partner companies.

Other required details will be communicated in due course. We look forward to them joining the program. For any further queries, please feel free to reach out to +91-7815095095.

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Thanks and Regards,



HRD | HR Team

HR and Training
Ethnus - Bangalore
Phone: 080 41143911



Our Partners



Top 100 Technology Startups at Elevate 100 | Empowered by Ministry of Human Resource Development

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