



Rochem Separation Systems (India) Pvt. Ltd.
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CIN: U24100MH1991PTC64068
GSTIN: 27AABCR1955P1ZV

To,
Mr. Panchappa Tulajannavar,
Industrial Services
E01740

Date:
Our Ref. 10 January, 2021

Dear Panchappa Tulajannavar,

On successful completion of your probation period, we are pleased to confirm you in the services of the Company with effect from 10 January, 2021 on the terms and conditions outlined below:

Employment terms and conditions

The terms and conditions of employment are as mentioned below:

1. Leave: You are entitled to a total of 30 days of paid annual leave and 7 days of Casual leave and 3 days of Sick leave in a year.
2. Resignation: In case of resignation, a period of One (30 days) months' notice or by payment of One (30 days) month's salary in lieu of such notice would be required to be given from your end.
3. Termination: The Company, will be entitled to terminate your services by giving you One (30 days) months' notice, or by payment of One (30 days) month's salary in lieu of such notice. Upon leaving the employment of the Company, you will not take with you any reports or data, tables, calculations, letters or other documents or any other writing or copy of writing of any nature whatsoever pertaining to the business of the Company or any of its affiliates or subsidiaries. Prior to your last working day, you will be required to handover all Company Property (including documents, data, keys, stationery, laptops, etc.) in your possession to your immediate supervisor and obtain necessary clearances. On production of such clearance alone will your dues, if any, be settled by the Company.
4. Transferability: Your services are transferable within Group Companies at any time during the tenure of your appointment with the Company. Any adhoc arrangements made within Group Companies is treated as part of your service with the Company.
5. Rules: You will be governed by rules and regulations of the company as in force and as amended from time to time.
6. Confidentiality: All matters pertaining to the Company and its business shall be kept confidential by you and nothing shall be divulged by you to any person without proper prior authorization of the same.

Yours Sincerely,
Rochem Separation Systems (India) Pvt. Ltd



Prerak Goel

Director

ACCEPTANCE

I have read, understood and accept the above-mentioned terms and conditions of service as outlined in this contract.

Name: _____

Signature: _____

Date: _____