



**Getronics Solutions
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STRICTLY PRIVATE AND CONFIDENTIAL
9 June 2022

Venkatesh Hanamanth Bilagi,
S/O: Hanamanth Bilagi,
Hegadihal, Hegadihal, Bijapur,
Bijapur, Karnataka, 585102

Dear Venkatesh

CONTRACT AGREEMENT

We are pleased to confirm your appointment as **IT Procurement Specialist** home based with Getronics Solutions India Pvt. Ltd. Your engagement will commence on 10 June 2022 and shall continue until 10 December 2022.

The following conditions will apply during your engagement with the Company:

1. Service Payment

In consideration for rendering your services to the Company in relation to the assignment, it is agreed between the parties that your service payment shall be **INR 20,000/- per month** subject to TDS deduction as per the Income Tax Rules.

2. Duties

You will efficiently and diligently perform such duties assigned to you and to the best of your ability and ensure that the goodwill of the Company is maintained.

Your Roles and Responsibilities for the assignment are as follows:

- a) Asset Life Cycle Status – Updating
- b) Asset Upload in ITAM
- c) Validating Assets In ITAM
- d) ITAM comparison with Orix and CSI File;