

REF: REC/HRD/2022-23

Date: 08/04/2022

Ms. Laxmi B. Hosmani  
H.No.2116, Kore Galli,  
Shahapur,  
Belagavi - 590003.

**Sub: Employment Offer letter**

This has reference to your interview on 04/04/2022 and subsequent discussions had with you. We are pleased to offer you for the post of "Planner" in our company.

The regular appointment letter will be given at the time of joining the company. You have to join on or before 02/05/2022. The employment terms are as mutually discussed and agreed upon.


You are requested to bring the Original and a copy each of following documents at the time of joining.

1. Two passport size photographs.
2. Copies of educational/professional qualifications certificates.
3. Experience letter from the present & Previous employer.
4. Aadhar card/PAN Card & Bank Passbook.

Please sign and return a duplicate copy of this letter as a token of your acceptance.

Thanking you,

Yours Sincerely,  
For REC Flow Technologies LLP



Shridhar Yammi  
Sr. Executive-HR