



## Offer Letter

DATE: 15<sup>th</sup> Jan 2021

Dear Shweta Chougala,

Thank you for giving us the opportunity to meet with you and discuss possible employment with Simplify360 India Pvt Ltd. On the basis of your performance in internship, our discussions and understanding, we are pleased to make you the following offer.

You have been given the position of “**Software Engineer**” You will be based at Bangalore and your joining date is 18<sup>th</sup> Jan 2021.

Your remuneration details are given in Annexure for your reference.

Your employment may be terminated by the giving and receiving of two (2) month notice in writing by either party, or by mutual agreement. The company, at its discretion, may make payment in lieu of notice period.

You will be entitled to leave as per Company rules.

**Secrecy & Confidentiality:** Due to the nature of your work you will handle confidential information of the company. It is a condition of employment that you will observe and maintain secrecy and confidentiality of information relating to company processes, operations, procedures and transactions.

You will not either during your employment with the Company or subsequently, except as required in the ordinary course of duties with the company, utilize or divulge for your own benefit or for any other person or organization such information which you may have acquired as a result of your employment with the company. You will employ yourself efficiently and diligently to the best of your ability and will devote your whole time to the duties of the Company and will not engage directly or indirectly in any trade, business, vocation or occupation or in advisory capacity, without prior approval from the Company. You will also assign to the Company all rights to any inventions, patents and discoveries that arise during the course of your employment with the Company.

**Simplify360 India Private Limited**

5th & 6th floor, Trifecta Adatto, 21, ITPL Main Rd, Garudachar Palya,  
Mahadevapura, Bengaluru, Karnataka 560048

Mob: +91 70192 38162 / E-Mail: [contact@simplify360.com](mailto:contact@simplify360.com)

## Joining Formalities

You need to furnish the following documents at the time of Joining:

- a. Copy of Relieving Letter/Acceptance of Resignation Letter from previous employer
- b. Experience/Service certificates from the previous employers
- c. Copy of all Pages of Passport/Receipt of Application in case of applied
- d. Copy of Highest Degree Certificate/Provisional Certificate & 10<sup>th</sup> Mark sheet.
- e. Copies of Highest Degree Mark Sheets (all semesters/years)
- f. Copy of Personal Account Number Card (PAN)/ Copy of Form 49A, in case just applied.
- g. 5 Passport Size Photograph.

The Company also reserves the right to alter the terms and conditions of employment at its discretion.

Please sign and return to us a copy of this letter signifying your acceptance of the terms and conditions of this offer.

I would like to take this opportunity to welcome you to our Company and hope you find your association with the Company both enjoyable and rewarding.

**For Simplify360 India Pvt Ltd**



Karthik K  
HR

**Accepted & Signed:**



Name: Shweta Chougala  
Date: 15-01-2021

**Simplify360 India Private Limited**

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## Salary Structure Sheet

Earnings	Monthly	Yearly
Basic & D A	12,500	1,50,000
H R A	6,250	75,000
Conveyance	1,833	21,996
Medical Allowance	1,500	18,000
Special Allowance	2,917	35,004
<b>Full Time Equivalent (FTE) Salary</b>	<b>25,000</b>	<b>3,00,000</b>
Provident Fund Company Contribution	1,500	18,000
Insurance		5,000
<b>Total CTC ( Cost to Company)</b>	<b>26,500</b>	<b>3,23,000</b>

### Other Employee Benefits:


1. Medical Insurance up to INR 3,00,000 for self, Spouse and 2 dependent children.

For Simplify360 India Pvt Ltd

  
Karthik K  
HR



Accepted & Signed:

  
Name: Shweta Chougala  
Date: 15-01-2021

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