ಹಿರಾಶುಗರ ತಾಂತ್ರಿಕ ಮಹಾವಿದ್ಯಾಲಯ, ನಿಡಸೋಸಿ



Hirasugar Institute of Technology Nidasoshi – 591 236, Karnataka State

Prof. S.C.Kamate Ph. D. Principal

Phone: (08333) 278887 Fax : (08333) 278886

Ref. No: HSIT/NDS/Aca/2021-22/ 931

Date: 05-10-2021

OFFICE ORDER

Anti Ragging Committee

A committee consisting of following members has been constituted for the academic year 2021-22 (i.e. from 01-10-2021 to 30-09-2022).

| S.N. | Name | Category | Designation | Signature |
|------|--------------------------|---|--------------------|-----------|
| 1 | Dr.S.C.Kamate | Principal | Chairman | |
| 2 | Prof. S.B. Akkole | HOD,ECE | Member | 8 |
| 3 | Dr.B.V.Madiggond | HOD,EEE | Member | B |
| 4 | Dr.S.N.Topannavar | HOD,Mech | Member | Roll |
| 5 | Prof. S.V.Manjaragi | HOD,CSE | Member | (Via |
| 6 | Dr.K.M.Akkoli | First Year Coordinator | Member | touttest. |
| 7 | Prof. S.S.Malaj | Assistant Professor/Chief Warden Girls Hostel | Member | Bef |
| 8 | Mr.Ganapati B. Kuganolli | PSI Police Station, Sankeshwar | Member | |
| 9 | Mr.Vivekanand Kambi (ME) | Student Representative Boy (Final Yr.) | Member | Lin |
| 10 | Mr. Akhilesh Patil (EEE) | Student Representative Boy (Final Yr.) | Member | QUD |
| 11 | Miss.Pooja Bhangi (CSE) | Student Representative Girl (Final Yr.) | Member | Re |
| 12 | Miss.Priya Kadakol(ECE) | Student Representative Girl (Final Yr.) | Member | Perga |
| 13 | Prof. M.I.Tanodi | Chief Warden Boys Hostel | Member Convener | |

The committee shall conduct regular activities and member convener shall maintain meeting proceedings properly as per the requirement of VTU/Govt./UGC

Copy to:

- 1) The Warden Boys/Girls Hostel
- 2) IQAC
- 3) Est. Section



HirasugarInstituteofTechnology, Nidasoshi.

Inculcating Values, Promoting Prosperity pproved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Institute
Committees
File No.I.02
(2017-18)

Anti-Ragging Committee

| S.No. | Name | Category | Designation | Signature |
|-------|---------------------|---|-------------|-----------|
| 1 | Dr. S. C. Kamate | Principal | Chairman | 200 |
| 2 | Dr.V.G.Kasabegoudar | HOD, ECE | Member | (a) |
| 3 | Dr. S.B.Hadadi | HOD,EEE | Member | W. |
| 4 | Dr.B.M.Shrigiri | HOD, Mech | Member | Solt. |
| 5 | Dr.P.C.Baraki | HOD,CSE | Member | Pelan |
| 6 | Prof.H.R.Zinage | Assistant Professor/Chief Warden Girls Hostel | Member | th2 |
| 7 | Mr.H.D.Mulla, | PSI Police Station Sankeshwar | Member | |
| . 8 | Boy Student 1 | Satish Hegade VIII sem MED | Member | 15 |
| 9 | Boy Studnet2 | Pradeep Gorwade VIII sem CSE | Member | Badeer |
| 10 | Girl Student 1 | Chaitra Gurav VIII sem EEE | Member | Quan |
| 11 | Girl Student 2 | Deepa Gundlur VIII ECE | Member | CAR |
| 12 | Prof. M.S.Futane | Assistant Professor/Chief Warden Boys Hostel | Convener | Mrs |

Roles & Responsibilities

- Conduct a meeting twice in a semester & maintain the minutes of meetings.
- Surprise visit by the committee members at hostels.
- Maintain affidavits by students and parents.
- Display of posters with a list of committee members and their contact numbers, provisions of law, punishment etc. at hostels, institute buildings and on departmental notice board.
- The counseling/ induction session should be arranged for fresher's after admission process is
- On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti Ragging Committee authorized by him in this behalf, proceed to file a First Information Report (FIR), within 24 hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely: Abetment to ragging, Criminal conspiracy to rag, Unlawful assembly and rioting while ragging, Public nuisance created during ragging, Violation of decency and morals through ragging, Injury to body, causing hurt or grievous hurt, Wrongful restraint o Wrongful confinement, Use of criminal force, Assault as well as sexual offences or unnatural offences, Extortion, Criminal trespass, Offences against property, Criminal intimidation, Attempts to commit any or all of the above mentioned offences against the victim(s), Physical or psychological humiliation and other offences following from the definition of "Ragging".

PRINCIPAL Hirasugar Institute of Technology NIDASOSHI-591 236

| All | the members | of An | t. Ragging | Coron: Hee ale |
|--------|---------------|-----------|------------|---|
| hereby | informed to | attend | the me | Committee are veting on 09 autobes of to discuss on |
| 2021. | at 4 Pm in | prine pal | charonbe | e to discuss on |
| | mentioned all | | - Omaph | DOM P. V. Mice |

Agenda:
OTO Finalize the Student merosbes of the Corososittee foom
all the depastments, specially foors both the hartels

C Boy's & Girls hostel).

| 1) Dr. S. C. Karnate | cha; man | Ja / |
|--------------------------|-----------|------------|
| @ Bg. S. B. Arrole | membes. | 2 |
| 3 Dr. B.V. Madiggond | + 11 | B |
| (A) Dr. S. N. Topannavas | 191 | Now |
| 3 Proof. S. V. Manjasagi | 10 | Cu. |
| @ Dr. K.M. AKROI; | u u | something. |
| @ Bof. S.S. Malay | | lloff |
| (8) Roy Mahanteen Temol | e Convene | 26. (10: |
| | | |

Minutes of meeting:

Det was desided inmenenting to chease Final year students
foorn all the department, especially the students represents

-tires form Roth Roys & Gists horsel for Antistagging

Coronor Hee roserabes.

The student merobes ase.

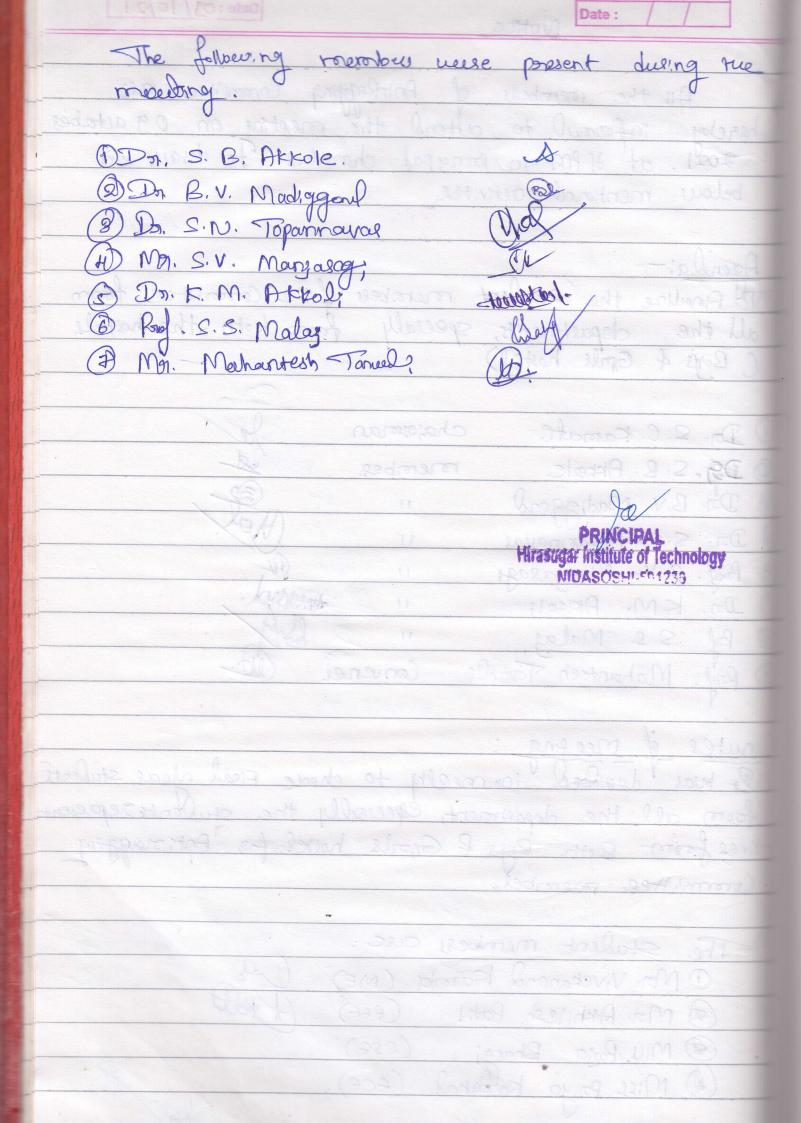
(D) Mr. Vivetaneura Karonbi (ME)

(A) Mr. Akhirch Patil (EEG)

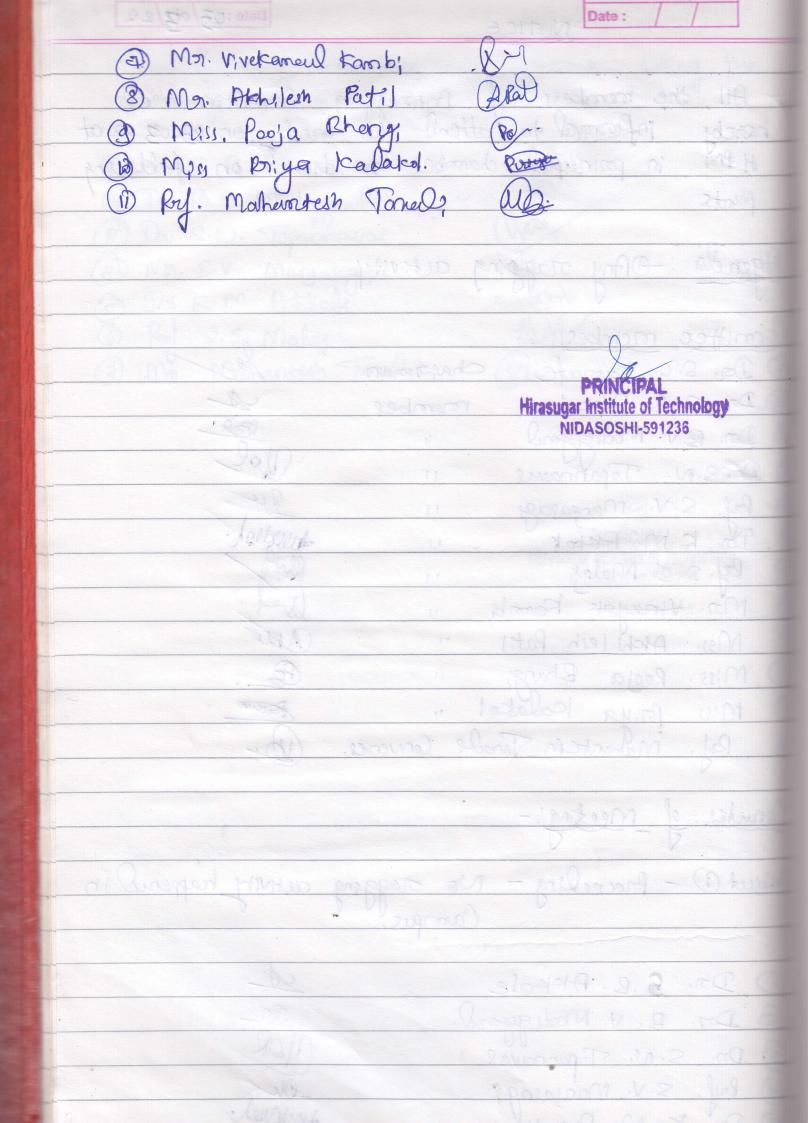
(B) Mill. Paoja Bhang; (CSE)

D Miss. Priya Karbarol. (ECE)

10/



| My identity | (a). May Vivetamon |
|--|----------------------|
| All the members of Antiragging horseby informal to attend the m | Committee are |
| HPM in principal charmber to de | sury on following |
| points. all camp me | 17. TA AND |
| Agenda: - DAny ragging autivity | |
| 4 10 1 | |
| Comittee members; | |
| 1) Do. S. C. Kourneyte. Chairmon | 100 |
| @ Dr. S. B. Akkole rombel | |
| 3 Dr. B. V. Madiggond " | Not |
| A) Dos S.N. Topahnawas 11 | Q. |
| By. S.V. Margalage 11 | S. Jack |
| 1) Dh. K. M. PKKOK | francisco. |
| D by. S. S. Malay | Bal |
| &) Mr. Kingulate Form by " | |
| Mg. Atchi lesh Patil " | A lot |
| 10) Miss. Pooja Blang, " | |
| 11) Miss Briga Calakol 1, | Partie |
| Mon. Atchileth Patil " 10) Miss. Pooja Bhang, " 11) Miss. Pooja Bhang, " 12) Miss. Pooja Bhang, " 13) Miss. Pooja Bhang. " 14) Miss. Pooja Bhang. " 15) Miss. Pooja Bhang. " 16) Miss. Pooja Bhang. " 17) Miss. Pooja Bhang. " 18) Miss. Pooja Bhang. " 19) Miss. Pooja Bhang. " 10) Miss. Pooja Bhang. " 11) Miss. Pooja Bhang. " 11) Miss. Pooja Bhang. " 12) Miss. Pooja Bhang. " 13) Miss. Pooja Bhang. " 14) Miss. Pooja Bhang. " 15) Miss. Pooja Bhang. " 16) Miss. Pooja Bhang. " 17) Miss. Pooja Bhang. " 18) Miss. Pooja Bhang. " 19) Miss. Pooja Bhang. " 19) Miss. Pooja Bhang. " 10) Miss. Pooja Bhang. " 11) Miss. Pooja Bhang. " 12) Miss. Pooja Bhang. " 13) Miss. Pooja Bhang. " 14) Miss. Pooja Bhang. " 15) Miss. Pooja Bhang. " 16) Miss. Pooja Bhang. " 17) Miss. Pooja Bhang. " 18) Bhang. " 18) Bhang. " 19) Bhang. " 19) Bhang. " 19) Bhang. " 10) Bhang. " 11) Bhang. " 10) Bhang. " 11) Bhang. " 11) Bhang. " 12) Bhang. " 12) Bhang. " 13) Bhang. " 14) Bhang. " 15) Bhang. " 16) Bhang. " 16 | W: |
| | |
| Minutes of meeting! | accord hopen set = |
| Subject (D - proceeding - No ragging - Caronque. | activity happened in |
| - Caropus. | |
| 19 Set Se Helene | |
| (D) Dn. B.B. Altrole | St. |
| Dor. B. V. Madiggand. | ON OD |
| (3) Dr. S. N. Topournouval (H) Bruf. S. V. Mour; asagr | Wax . |
| (H) Buf. S.V. Manjasagi | - Oh |
| A D V AN DOVALL | +wallany. |



All the merabels of Antisagging Committee are hereby informal to attend the meeting on 07.05.22 at HPM. in Principal chamber to discuss on following points.

Agenda - 1) Any Ragging Cases.

Cormittee members

DDJ. S.C. Kermate chargement

DDD. S.B. AKKOle membes.

3 Dr. B.V. Madiggord. 11

@ Don. S.N. Topannavag 11

B) Rol. S. V. Mengalag, "

B Don. K.M. Actoli " Londburk.

B Ry. S. S. Malag "

@ Mon. Virrouget Fourob's "

3 Mn. Akhileen Patil " (All

(18) Miss. Pooja e Bhang, 11 Poo.

Mills Briga Kalattal. " Passar

12 By. Mahartesh Tomals Convenus Ale.

Minutes of moeding

Subject Proceeding: - No stagging activity happend at

1 Dr. S. B. Arkele

Dor. B. R. Madiggond

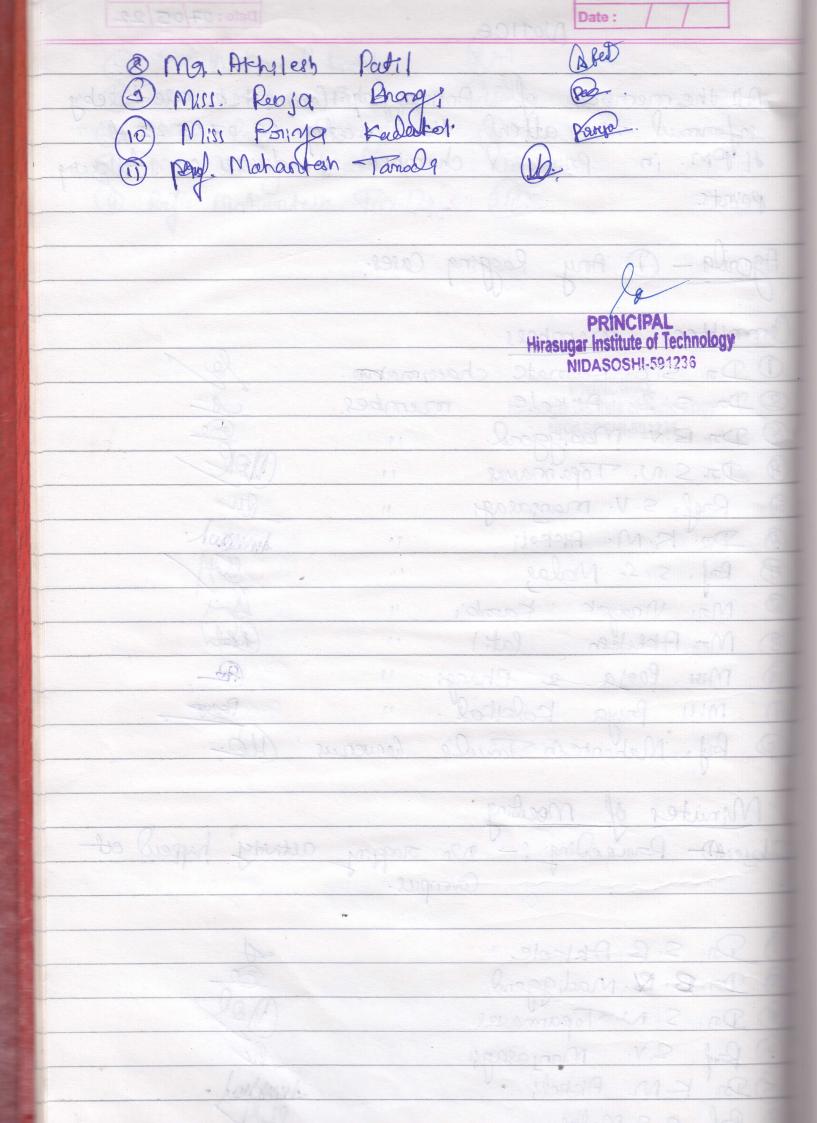
3 Dn. S. N. Topamanal.

(4) Rouf. S.V. Man; asag; (5) Dr. K.M. Aktol;

@ Bul C. S. Malare

A Dol

· Largement.





ಹಿರಾಶುಗರ ತಾಂತ್ರಿಕ ಮಹಾವಿದ್ಯಾಲಯ,ನಿಡಸೋಸಿ

Hirasugar Institute of Technology Nidasoshi – 591 236, Karnataka State

Prof. S. C. Kamate Ph. D.

Principal

Phone: (08333) 278887

Fax : (08333) 278886

Ref. No: HSIT/NDS/Aca /2021-22/932_

Date: 05-10-2021

OFFICE ORDER

Internal Complaint Committee(ICC)

A committee consisting of following members has been constituted for the academic year 2021-22(i.e. from 01-10-2021 to 30-09-2022).

| S.No. | Name | Category | Designation | Signature |
|-------|--------------------------|-----------------------|-----------------|------------|
| 1 | Smt.S.S.Malaj | Assistant Professor | Chairperson | Boly |
| 2 | Prof.S.D.Hirekodi | Assistant Professor | Member | 8/ |
| 3 | Shri.S.D.Kotabagi | Advocate(NGO) | Member | B. T. leg |
| 4 | Prof. S.I.Shivamoggimath | Assistant Professor | Member | Sub |
| 5 | Smt. S.S.Kankanawadi | Senior Lab Supervisor | Member | Ssegnianco |
| 6 | Miss. Pooja Phatinge | Student | Member | Core |
| 7. | Miss. Priyanka Borgalli | Student | Member | Prys |
| 8 | Miss. Sahana Patil | Student | Member | and |
| 9 | Smt. S.S.Kamate | Assistant Professor | Member Convener | SSK |

The committee shall conduct regular activities and member convener shall maintain meeting proceedings properly as per the requirement of VTU/Govt./UGC.

Hirasugar Institute of Technology

Wildasoshi- 591 236

Copy to:

- 1) Chairman of Committee
- 2) Member Convener of Committee
- 3) Est. Section



S J P N Trust's Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC

Programmes Accredited by NBA: CSE, ECE, EEE & ME

Institute ICC Roles &Responsibilities

2021-22

Ref.: HSIT/NDS/ICC/01/2021-22

Date: 10/10/2021

HIT Internal Complaint Committee (ICC)/ Anti Sexual Harassment Committee

Preamble:

Prevention of Sexual Harassment of Women at Workplace or the classroom violates human rights and other laws. It is imperative that one is able to identify sexual harassment conduct and knowing how to respond to it. This is critical both for the individual as well as for Society.

HIT's position:

HIT is committed to upholding the Constitutional mandate to combat sexual harassment of women and ensure that human rights of all those who fall within its jurisdiction are safeguarded. Internal complaints committee was formed in August 2016 to act as a vehicle to address the issue of sexual harassment of women in the institute.

Objectives:

- 1. To increase knowledge about prevention of sexual harassment of women at workplace.
- 2. To sensitize all stakeholders to recognize that sexual harassment can cause mental and physical harm to the victim.
- 3. To promote dialogue about sexual harassment in the academic community.
- 4. To provide guidelines for addressing sexual harassment.

What is sexual harassment?

- * Unwelcome sexual advances, requests for sexual favors, other verbal or physical conduct of a sexual nature such as loaded comments, remarks or jokes, letters, phone calls or emails, gestures, exhibition of pornography, lurid stares, physical contact, stalking, sounds or display of a derogatory nature.
- * When a person/s uses, with a sexual purpose, the body or any part of it or any object as an extension of the body in relation to another person without the latter's consent or against that person's will, such conduct will amount to sexual assault.



Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC
Programmes Accredited by NBA: CSE, ECE, EEE & ME

ICC
Roles
&Responsibilities

Institute

2021-22

* When deprecatory comments, conduct or any such behavior is based on the gender identity/sexual orientation of the person and/or when the classroom or other public forum of HIT is used to denigrate/discriminate against person(s), or create a hostile environment on the basis of a person's gender Identity/ sexual orientation.

When?

- * Submission to such conduct is made either explicitly or implicitly a term or condition of teaching / guidance, employment, participation or evaluation of a person's engagement in any Institute's activity.
- * Such conduct has the purpose or effect of interfering with an individual's performance or creating an intimidating, hostile, or of creating an intimidating, hostile or offensive environment.

Sexual harassment:

VERBAL: Unwelcome comments/sexual epithets.

VISUAL: Offensive pictures/photos/cartoons.

PHYSICAL: Unwelcome physical contact. Standing too close/ogling/suggestive gestures.

WRITTEN: Unwelcome personal letters/e-mails.

DUTIES AND RESPONSIBILITIES OF ICC (Internal Complaint Committee)

- 1. Creating awareness about ICC among students and staff.
- 2. To take cognizance of complaints about sexual harassment, conduct enquiries, provide assistance and redressal to the victims, recommend action to be taken against the harasser, if necessary.
- 3. To recommend arrangements for appropriate psychological, emotional and physical support (in the form of counseling, security and other assistance) to the victim if s/he so desires.
- 4. To play a preventive role by making efforts to provide a congenial atmosphere at the institute by arranging periodic programmes and lectures, if required, on prevention of sexual harassment of women at the Institute.
- 5. To net as Inquiry Authority on a complaint of sexual harassment.
- 6. To ensure that complainant and witnesses are not victimized or discriminated because of their complaint.



Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC
Programmes Accredited by NBA: CSE, ECE, EEE & ME

Institute

ICC

Roles
&Responsibilities
2021-22

- 7. Communicate to the harasser that his conduct is offensive and unwelcome.
- 8. Keep records of any verbal or written communication you have with the harasser.
- 9. It is not necessary that you personally confront the harasser. If you are uncomfortable, seek help of **HIT** Internal Complaint Committee (ICC)

When you need help...

- Talk to or email any member of the Internal Complaints Committee (ICC).
- Complain orally or in writing to any member of the HIT Internal Complaints Committee (ICC).
- -Remember... filing of a complaint WILL NOT adversely affect your career/grades/ academic status.
- What happens to a complaint?
- If the aggrieved person wishes to, the ICC may take steps to settle the matter between the complaint and the respondent through conciliation.

If settled, the ICC will record the settlement and recommend no further action.

Where the aggrieved person does not request conciliation, ICC initiates an enquiry.

- -ICC will complete the enquiry and submit a report to the Principal, HIT within a month.
- The Principal, HIT will initiate action within 10 days of receipt of report.

 During the enquiry
- All proceedings will be kept confidential.
- -All efforts will be made to ensure that the complainant and witnesses are not discriminated against or penalized by the respondent.

What HIT expects from you

- Behave appropriately.
- Speak up if you come across sexual harassment.

Help HIT provide a safe and respectful environment for all.

Convener ICC

Chairperson

Phincipal

Hirasugar Institute of Technolog

Notice

All the members of Anti-sexual Harrassment Committee / Internal Complaint Committee are hereby informed to attend the meeting on 05/07/2022 at 3.30pm in ECE Dept. D210 classmom.

Ageoda

To dissouss regarding complaints received of any by the committee.

> Prof. S.S. Karnalo Convener Icc

Members of the committee

1. Prot. Sunita S. Malay, cherrperson - With

2. Prof. S. D. Hirekodi, member - 8

3. Pools. S. I. Shivarnogimath, member - Sil

4. Sont. S.S. Kankan Wadi, member - Sslanignion

Minutes of the meeting!

Discussed regarding any complaints received or noticed in the Campus. As no complaints received or noticed Nil report is recorded.

The following members are present for the meeting

1. Port. Sunita S. Malaj-charopenon - War

2. Pool. S. D. Hirekodi-member, member - 5

3. Pool. S. I. Shi Vamogionath member

4. Sont. S. S. Kankanwadi, member - sesuanuan wal

5. Port. Sujala S. Karnali Convenor - sexamely

PRINCIPAL

Hirasugar Institute of Technology

Nidasoshi- 591 236

vincianger institute of Technology

ಹಿರಾಶುಗರ ತಾಂತ್ರಿಕ ಮಹಾವಿದ್ಯಾಲಯ, ನಿಡಸೋಸಿ



Hirasugar Institute of Technology Nidasoshi – 591 236, Karnataka State

Prof. S.C.Kamate Ph. D.

Principal

Phone: (08333) 278887

Fax : (08333) 278886

Ref. No: HSIT/NDS/Aca/2021-22/ 936

Date: 05-10-2021

OFFICE ORDER

Grievance Redressal Committee

A committee consisting of following members has been constituted for the academic year 2021-22 (i.e. from 01-10-2021 to 30-09-2022).

| S.No. | Name | Category | Designation | Signature |
|-------|------------------------|--|-----------------|-----------|
| 1. | Dr. S.C.Kamate | Principal | Chairman | |
| 2. | Prof. S.B. Akkole | HOD,ECE | Member | A |
| 3. | Dr. B.V.Madiggond | HOD,EEE | Member | Pag |
| 4. | Dr. S.N Topannavar | HOD, Mech. | Member | Mol |
| 5. | Prof. S.V.Manjaragi | HOD,CSE | Member | VII. |
| 6. | Prof. S.M.Chandrakanth | HOD,CV | Member | 9 |
| 7. | Dr. K.M.Akkoli | Associate Professor | Member | randa |
| 8. | Prof. K.B.Negalur | Assistant Professor (ST Representative) | Member | ON T |
| 9. | Prof. H.R.Zinage | Assistant Professor (Woman Representative) | Member | things. |
| 10. | Mr. Kiran S. Dhange | Student Representative | Member | 4500 |
| 11. | Miss. N.B. Magadum | Student Representative | Member | Short! |
| 12. | Prof.S.S.Thabaj | Assistant Professor | Member Convener | Çi. |

The committee shall conduct regular activities and member convener shall maintain meeting proceedings properly as per the requirement of VTU/Govt./UGC

Copy to:

- 1) Chairman of Committee
- 2) Member convener of Committee
- 3) Est. Section

Principal 21



S J P N Trust's Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institution
Grievance
Redressal
Committees

Date: 05-10-2021

2021-22

Ref: HSIT/NDS/Aca/2021-22/ 936

Grievance Redressal Committee

Roles and Responsibilities

I. Objectives

- 1. To develop an organizational frame work to resolve grievances of the Students and other stake holders.
- 2. To enlighten the student on their duties and responsibilities to access benefits.
- 3. To investigate the reason of dissatisfaction and ensure swift and effective solution to the grievances of Students and other stakeholders.

II. Powers of the Committee

- 1. The grievances committee shall deal with the grievances of Teachers, other Employees and the students.
- 2. The aggrieved person (Teacher, other Employee or students) of any constituent college may lodge his grievance with the committee at the earliest.
- 3. The Grievance committee shall hear and settle grievances, as far as may be practical within three months after the grievance is lodged with the committee.

III. Grievance Redressal committee shall receive and redree grievances reported of following issues

- 1. Academic issues: pertaining to teaching learning activities.
- 2. Pertaining to harassment between Students- Teacher, Students- Students, and Students- Parent relationships, etc.
- 3. Internal evaluation and assessment marking.
- 4. Complaint related to library and it services.
- 5. Grievances related to hostel, food, water, electricity etc.
- 6. Grievances related to transport facilities.
- 7. Grievances related to sports cultural and selection process.
- 8. Grievances related to women issues and harassment, However they are specifically redressed by women welfare and anti sexual harassment committee.
- 9. Grievances related to ragging and however the matter is referred to anti ragging committee for appropriate Redressal.

Nidasoshi-591 236, Taq: Hukkeri, Dist: Belagavi, Karnataka, India. Phone: +91-8333-278887, Fax: 278886, Web: www.hsit.ac.in, E-mail: principal@hsit.ac.in



S J P N Trust's Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institution
Grievance
Redressal
Committees

2021-22

- 10. Grievances related to University examination.
- 11. Grievances related to delay in issuance of records and documents.

IV. The grievance shall be redressed depending on the nature of grievances.

- 1. Department level counseling, college / institutional level counseling where the matter can be resolved through these efforts.
- 2. Most of the academic / internal evaluation (grievances related to internal assessment) shall be redressed at individual faculty level, HOD or Dean / Principal.
- 3. For other grievances that required review shall be redressed by receiving written and singed application.
- 4. As soon as the application is received the Redressal committee shall review the complaint and visites the parties for discussion. The grievances at this level shall be resolved by issuing warning letters, memos and reformulation remedies.
- 5. The grievance that need detailed Investigation shall be subjected to enquiry by team of Independent members. Enquiry report along with recommendation related to punishment shall be sent to the University grievance cell which in turn communication it to concerned individual.
- 6. The matters concerning to women harassment and ragging shall be dealt by respective committees as per the laid down producers.

Convener

NIDASOSHII. PIN.591236

Chairman 25 10 2

NOTICE BOTTON

of Grievance Redressal committee to attend the meeting on 23/11/2021 at 4.00pm in the principal's meeting hall,

Agenda:

- 1. To Review the grievance received it any
- 2. Any other matter with the permission of the chair.

The proceeding of meeting: probagoons on !.

Subject: Addressing the governce received if any,

proceedings:

Mot deceived any goverances since last

The members poesent:

| S.N | Name manera | category | Designation - | Siggature |
|-----|-----------------------|----------------|---------------|--------------|
| | Dr.S.C. Komake | principal | chairman 10 | |
| | Dr.B.V.Madiggard | HOD, EEE | member | B 0 9 |
| | Dr.S.N. Topononar | HOD, MECH | weaper | Mox. |
| | Prof. S.B. AKROLE. | | member | 2:104 1 |
| | Frod S. v. mandiarog. | | member | - AL |
| | Dr. K.M. AKKOl; | | member | leasticol. |
| | Prof. S.M. Chandrak | | member | 8 |
| | Pool. H.R. Zinage | ASSE POOL JOER | member 2 | th. |
| | Poof, R.B. Negalux | | member . | orty |
| | Pool, S.S. Thabay | ASSE. Poot | convener | Si |
| | | | | |

Convener (S.S. Thabai)

POZOGRAUCIPAL

Wheelings Institute of Technology

NOTICE BORTON

of Grievance Redressal Committe to attend the members of Grievance Redressal Committe to attend the meeting on 10/01/2022 at 4.00pm in the principal meeting ball.

Agenda:

- 1. To Review the grievance received it any
- 2. Any other matter with the permission of the chair

The proceeding of meeting:

Subject: Addressing the grievance received if any.

proceedings:

meeting.

The members posser

The members present

| S-No | Hollane and one | category | Designation | Signature |
|------|-------------------------|-------------|-------------|-------------|
| | Dr. S.C. Ramate | Principal | chair man | |
| 2 | Dr.B.V. Madiggord | HOD, EEE | member | |
| 3 | prof S. S. Malaj | HOD, ECE | whenper | Boy |
| 4 | poof .S.V. Manajarag; | HOD. CSE | member | _Ou |
| | Do-K.M. AKKOI; | 251 year co | member | lattet last |
| | poof. S.M. Charde Kanth | HOD, CV | member | 10/01/2022 |
| | pool. H.P. Zinage | ASSE. post | member | Annoge |
| 8 | pool . K.B. Negalor | ASSI. pool | member | out |
| 9 | Pool S. S. Thousay | ASSL, pool | converer | Sholder |
| .* | Zongvaga Yangvaga | 1.009.128 | A Poded A | Pool C. |

Converer

PRINCIPAL

MOTICE BOITOM

It is hereby informed to all the members of Grievance Redressal Committee to attend the meeting on 28/02/2022 at 4-oopm in the principal's meeting hall.

Agendai

1. TO Review the grevance received it any

2. Any other matter with the permission of the chair

The proceeding of meeting:

subject: Addressing the grievance received if any.

Proceedings:

Not received any grievances since last meeting.

The members present.

J28/2/2L

star lastifieta of Terimalanea

CONVENCY

| | | Name of the state | |
|---------------------------|----------------|---|-----------|
| S.No Marine modernis | category | Designation | Signature |
| 1 Dr.S.C. Kamate | principal | Chair man | 10001 |
| 2 Dr. B. V. Madaggood | | member | B |
| 3 prof. S. S. Malaj | HOD, ECE | member | Both |
| 4 post S. V. manajaragi | HOD. CSE | roember | - Misor I |
| 5 Dr. S. N. Topanavar | | member | dol |
| 6 Dr. R.M. AKKOI; | First Year Co. | member | trounces. |
| 7 pool. S.M. Chandrekanth | | member | A PORT |
| 8 Proof H.R. Zinage | ASSL poof | zamember : | Parriage |
| 9 Poof. B.B. Negalur | 1009-322A | member | arts |
| 10 prof. S.S. Tholas | ASSE-poot | 2d convener | 2819101 |
| | | | |

Hirasugar Institute of Technology

NOTICE

It is hereby informed to all members of Grievance Redressal Committee to attend the meeting on 27/06/2022 at 4.00pm in the principal's meeting hall.

Agenda:

1. To Review the grievance received if any

2. Any other matter with the permission of the choir,

The proceeding of meeting:

Subject: Addressing the governce received it any

Proceedings:

Not received any grievances since last

The members present

| ٠, | | | | | |
|----|----------|-------------------|----------------|-------------|------------|
| 1 | S-No | Name | category | Designation | Signature |
| | 1 Dr. | S.C. Karnate | Principal | Chairman | leagle |
| | 2 Dr. | B.V. Madiggood | HOD, EEE | Member | F.O. |
| | 3 Dr. | S.B. ARRole | HOD, ECE | Member | 2 |
| - | 4 Dr. 8 | S-N: Topannavar | HOD, MECH | Member | Wolt. |
| ļ | 5. Pool | .S.V. Manajaragi | HOD, CSE | Member | St. |
| | 6. Dr. 1 | S.M. AKKOL; | First Year Co. | Member | speaktrey. |
| Į | 7 Proof. | S.M. Chandrahanth | HOD, CV | Member | J. |
| ļ | 8 Pool. | H.R. Zinage | Asst. Pool | member | Asiroy |
| ļ | 9 Pro1 | K.B. Negalor | Asst. Prol | Member | OK 8 |
| D. | 10 Poot | S. S. Thobay | Asst. Pro | Convener | Si P |
| | | | | | |

1009. 120A

Hiraqueer In

CONVENT



Hirasugar Institute of Technology, Nidasoshi.

Approved by AICTE, Recognized by Govt. of Karnataka and Permanently Affiliated to Visvesvaraya Technological University - Belagavi.

Recognized under 2(f) &12B of UGC Act, 1956.Accredited at 'A' Grade by NAAC & Programmes Accredited by NBA: CSE & ECE.

Weekly
Academic
Review
2021-22

Weekly Academic Review (HoD Meeting)

The Principal coordinates with the departments, administration and management. Participative management provides extensive scope for having cooperation among the departments and ensures the quality of planning and implementation of all the activities in the institution uniformly and as a team.

The meetings are conducted weekly at institute level and department level to discuss the academics related activities in the Institute. The institute encourages teachers, students, parents, employers, alumni, staff, class coordinators and class representatives to share their ideas, opinions, suggestions. The inputs received from various stakeholders of the institute are reviewed and those which are in line with our institute's Vision and Mission Statements will be considered for the decision making.



Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC

Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute
HOD Meeting
WARC

2020-21 Even Semester

Date: 29.06.2021

Ref. No.: HSIT/NDS/HOD-Meeting-10/2021-22

NOTICE

A meeting of all HODs is convened on 29.06.2021 in the office of the Principal at 4.00PM. The agenda of the meeting are as below:

Agenda:

- Review of First year syllabus coverage/attendance up to week no.06 and up to week no. 10 for IV, VI & VIII Sem.
- 2. Modification in the proforma department budget.
- 3. Any other matter with the permission of the chair.

(Dr. B.V. Madiggond) Convener & HOD (EE)

| S.N | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|-----|---|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of I Semester is 35/79% and IV, VI & VIII Semester is 53/79%, 59/80% & 77/80%. | All HODs | 26.06.2021 | |
| 2 | Formats for department wise budget have been discussed and finalized: Format-I & Format-II. HODs are requested to submit budget in the revised format for the FY 2021-22. | All HODs | 02.07.2021 | |
| 3. | The meeting concluded with vote of thanks to chair. | | 2 | |

Members Present:

| Name | Design. | Sign. | Name | Dept. | Sign. |
|-----------------------|---------|-------|--------------------------|---------------|---------|
| Dr. S.N.Topannavar | HOD-ME | Par | Prof. S.V.Manjaragi | HOD-CSE | Dy. |
| Prof. S.B.Akkole | HOD-EC | A | Dr. K.M. Akkoli | I-Year Coord. | METERIC |
| Prof. S.D.Hirekodi | AP | 35 | Dr. M.S.Hanagadkar | AP | Par |
| Prof. V.M.Bhumannavar | AP | NA. | Mr. Gururaj Solabannavar | Librarian | Jet . |
| Mr. S.R.Koteppagol | os | w | | | |

Principal



SJPN Trust's

Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity of Karnataka and Affiliated to VTU Belagavi

Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC

WARC 2020-21 Even Semester

Institute

HOD Meeting

Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Ref. No.: HSIT/NDS/HOD-Meeting-10/2021-22 Date: 23.06.2021

NOTICE

A meeting of all HODs is convened on 23.06.2021 in the office of the Principal at 4.00PM. The agenda of the meeting are as below:

Agenda:

- Review of First year syllabus coverage/attendance up to week no.05 and up to week no. 09 for IV, VI & VIII Sem.
- 2. To discuss First year admission strategy for the AY 2021-22.
- 3. Conduction of II IA for IV, VI & VIII Semester.
- 4. Review the preparations for VTU LIC visits.
- 5. Any other matter with the permission of the chair.

Pag |6/21

(Dr. B.V. Madiggond) Convener & HOD (EE)

| S.N | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|-----|--|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of I Semester is 29/80% and IV, VI & VIII Semester is 50/81%, 52/81% & 64/80%. | All HODs | 19.06.2021 | |
| 2 | Admission strategy for the AY 2021-22 has been discussed and it is decided to handle Management quota admission directly by respective dept. HODs to ensure maximum admissions. | All HODs | - | |
| 3. | It is decided to conduct II IA for IV, VI & VIII Semester as per COE i.e. 24 th to 26 th June 2021. | All HODs | 24.06.2021 | |
| 4. | The preparations required for VTU LIC visits for extension of temporary affiliation for the AY 2021-22 has been discussed and all HODs are requested to keep all the necessary documents as per VTU Circular for inspection. | All HODs | 30.06.2021 | |
| 5. | The meeting concluded with vote of thanks to chair. | | | |

Members Present:

| Name | Design. | Sign. | Name | Dept. | Sign. |
|--------------------|---------|-------|---------------------|---------------|--------|
| Dr. S.N.Topannavar | HOD-ME | dol | Prof. S.V.Manjaragi | HOD-CSE | SIL |
| Prof. S.B.Akkole | HOD-EC | A | Dr. K.M. Akkoli | I-Year Coord. | MARTIN |

Dr.S.C.Kamate Principal



Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC
Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute
HOD Meeting
WARC
2020-21

Even Semester

Ref. No.: HSIT/NDS/HOD-Meeting-12/2021-22

Date: 12.07.2021

NOTICE

A meeting of all HODs is convened on 12.07.2021 in the office of the Principal at 3.30PM. The agenda of the meeting are as below:

Agenda:

- Review of First year syllabus coverage/attendance up to week no.08 and up to week no.
 for IV, VI & VIII Sem.
- 2. Review of VTU I Sem. & VIII Sem. Exam Time-table
- 3. Any other matter with the permission of the chair.

(Dr. B.V. Madiggond) Convener & HOD (EE)

| S.N | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|-----|---|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of II Semester is 45/77% and IV, VI & VIII Semester is 71/79%, 78/80% & 90/80%. | All HODs | 10.07.2021 | |
| 2 | The VTU Exam Timetable for I Sem. (remaining subjects) and VIII Sem.(Regular) Scheduled from 27 th & 26 th July 2021 has been discussed and decided to take necessary preparations. | All HODs | 10.07.2021 | |
| 3. | The meeting concluded with vote of thanks to chair. | | | |

Members Present:

| Name | Design. | Sign. | Name | Dept. | Sign. |
|--------------------|---------|-------|---------------------|---------------|-------|
| Dr. S.N.Topannavar | HOD-ME | Moul | Prof. S.V.Manjaragi | HOD-CSE | a. |
| Prof. S.B.Akkole | HOD-EC | A | Dr. K.M. Akkoli | I-Year Coord. | MARKE |

Principal



Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity

Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi. Accredited at 'A' Grade by NAAC

Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute **HOD Meeting** WARC

2020-21 **Even Semester**

Date: 05.07.2021

Ref. No.: HSIT/NDS/HOD-Meeting-11/2021-22

NOTICE

A meeting of all HODs is convened on 05.07.2021 in the office of the Principal at 4.00PM. The agenda of the meeting are as below:

Agenda:

- 1. Review of First year syllabus coverage/attendance up to week no.07 and up to week no. 11 for IV, VI & VIII Sem.
- 2. Review of vaccination status of Staff and students.
- 3. VTU Recommendation for Permanent Affiliation.
- 4. Any other matter with the permission of the chair.

(Dr. B.V. Madiggond) Convener & HOD (EE)

| S.N | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|-----|--|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of I Semester is 38/79% and IV, VI & VIII Semester is 63/79%, 68/80% & 82/81%. | All HODs | 03.07.2021 | |
| 2 | The vaccination status of Staff and students till 5 th July 2021 was reviewed. 151 students and 53 staff members have got vaccinated in the Campus Vaccination Drive organized on Monday 5 th July 2021. Total number of staff vaccinated: 133/133 (100%) Total number of students vaccinated: 372/605 (62%) | All HODs | 05.07.2021 | |
| 3. | The Recommendation letter issued by VTU for Permanent Affiliation from the AY 2020-21 to 2025-26 has been discussed and all the HODs have expressed their happiness for the academic achievement. | Principal | 02.07.2021 | |
| 4. | The meeting concluded with vote of thanks to chair. | | 0. | |

Members Present:

| Name | Design. | Sign. | Name | Dept. | Sign. |
|--------------------|------------|-------|---------------------|---------------|-------|
| Dr. S.N.Topannavar | HOD-ME | Mol | Prof. S.V.Manjaragi | HOD-CSE | Du. |
| Prof. S.S.Malaj | I/c HOD-EC | Sur | Dr. K.M. Akkoli | I-Year Coord. | MARTE |



Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity

Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC

Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute
HOD Meeting
WARC
2020-21

Even Semester

Ref. No.: HSIT/NDS/HOD-Meeting-14/2021-22

Date: 30.08.2021

NOTICE

A meeting of all HODs is convened on 30.08.2021 in the office of the Principal at 11.00AM. The agenda of the meeting are as below:

Agenda:

- 1. Review of First year syllabus coverage/attendance up to week no.12.
- 2. Review the First year admission campaign.
- 3. Finalization of CIE marks.
- 4. Evaluation of VII Sem. students Internship Progress.
- 5. Allotment of workload and additional responsibilities.
- 6. Any other matter with the permission of the chair.

| S.N | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|-----|--|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of II Semester is 75/70% | All HODs | 28.08.2021 | |
| 2 | The inputs from various teams visited to CET centers at Belagavi, Jamakhandi, Gokak & Chikodi on 29-08-2021 have been discussed and parents inputs were taken into consideration for admissions. | МАН | 29.08.2021 | |
| 3 | The CIE for IV & VI Sem have been finalized as per University Circular (40:60) CIE: SEE 2017 & 2018 scheme (20:80) CIE: SEE 2015 scheme. | All HODs | - | |
| 4. | The HODs are requested to assign their dept. faculty members to visit the Industries and conduct evaluation of Internship training program undergone by VII sem. students and submit progress report till 30 th Sept. 2021. | All HODs | - | |
| 5. | All the HODs are requested to allocate workload for the AY 2021-22 and additional responsibilities as per AICTE 360° feedback requirement for the commencement of academic session from 1 st October 2021. | All HODs | - | |
| 8 | The meeting concluded with vote of thanks to chair | | | |

Members Present:

| Members Present: | | | | | |
|----------------------|-----------|--------|------------------------|---------------|---------------|
| Name | Design. | Sign. | Name | Dept. | Sign. |
| Dr. S.N.Topannavar | HOD-ME | (1) 01 | Prof. S.V.Manjaragi | HOD-CSE | DV. |
| Prof. S.B.Akkole | HOD-EC | A | Dr. K.M. Akkoli | I-Year Coord. | 100 April 101 |
| Prof. S.D.Hirekodi | · I/C HOD | 4 | Prof. O.B.Heddurshetti | AP | |
| Prof. P.M.Murari | AP | | Prof.M.S.Futane | AP | |
| Prof. S.S.Ittannavar | AP | | Prof. M.I.Tanodi | AP | |
| Mr.V.S.Hiremath | OS | | | 0 | |
| | | | | | |

Dr.S.C.Kamate

Principal

Nidasoshi-591 236, Taq: Hukkeri, Dist: Belagavi, Karnataka, India. Phone: +91-8333-278887, Fax: 278886, Web: www.hsit.ac.in, E-mail: principal@hsit.ac.in



Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

proved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC

Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute
HOD Meeting
WARC

2020-21 Even Semester

Date: 27.09.2021

Ref. No.: HSIT/NDS/HOD-Meeting-01/2021-22

NOTICE

A meeting of all HODs is convened on 27.09.2021 in the office of the Principal at 11.30AM. The agenda of the meeting are as below:

Agenda:

- 1. To review the preparations for starting ODD Sem. classes.
- 2. Preparation of COE for AY 2021-22.
- 3. Procurement of Books required.
- 4. Faculty mapping in AICTE 360° feedback.
- 5. Any other matter with the permission of the chair.

B 27 9

(Dr. B.V. Madiggond) Convener & HOD (EE)

| S.N | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|-----|--|--------------------|------------|---------|
| 1. | The preparations for commencement of V, VII & III Sem. as per VTU Circular from 1 st & 18 th October,2021 respectively is reviewed and all the HODs are requested to complete the process of the workload & other responsibilities allocation by 30-09-2021 and commence regular classes as per scheduled. | All HODs | 30.09.2021 | |
| 2 | It is requested to prepare COE for AY 2021-22. | Dr.BVM | 30.09.2021 | |
| 3. | All the HODs are requested to submit requirements of books for procurement. | All HODs | 30.09.2021 | |
| 4. | HOD-CS is requested to depute staff for faculty mapping. | Prof.SVM | 30.09.2021 | |
| 5. | The meeting concluded with vote of thanks to chair. | | | |

Members Present:

| Name | Design. | Sign. | - Name | Dept. | Sign. |
|------------------------|---------|--------|---------------------|---------------|-----------|
| Dr. S.N.Topannavar | HOD-ME | Day | Prof. S.V.Manjaragi | HOD-CSE | EW |
| Prof. S.B.Akkole | HOD-EC | 1 | Dr. K.M. Akkoli | I-Year Coord. | Hotel Day |
| Prof. S.M.Chandrakanth | HOD-CV | g. | Prof. D.N.Inamdar | NBA coord. | D |
| Prof. N.M.Patel | TPO | boil # | Mr. P.K.Mugali | I/c Librarian | Vonce |

Principal



Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC
Programmes Accredited by NBA: CSE, ECE, EEE & ME.

HOD Meeting
WARM

2020-21 Even Semester

Date: 06.09.2021

Ref. No.: HSIT/NDS/HOD-Meeting-15/2021-22

NOTICE

A meeting of all HODs is convened on 06.09.2021 in the office of the Principal at 3.30PM. The agenda of the meeting are as below:

Agenda:

- 1. Review of First year syllabus coverage/attendance up to week no.12.
- 2. Awarding Weightage to AICTE 360° feedback sub criterion.
- 3. Finalization of open electives for VII Sem.
- 4. Allocation of Kannada (KVK/KAK), CPC & Environmental Studies.
- 5. Any other matter with the permission of the chair.

(Dr. B.V. Madiggond) Convener & HOD (EE)

| S.N | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|-----|---|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of II Semester is 80/71% | All HODs | 04.09.2021 | |
| 2 | After thorough discussion it is decided to categorize departmental activities and Institute activities as per Institution requirement and prepare the common list of activities and allocate appropriate Weightage. | All HODs | 25.09.2021 | |
| 3 | It is decided to offer following open electives for VII Sem. students. 1.Python Application programming (18CS752):CSE Dept. 2.ARM Embedded systems (18EC753): ECE Dept. 3. Sensors & Transducers (18EE752): EEE Dept. 4. Energy & Environment (18ME751): ME Dept. | All HODs | 06.09.2021 | |
| 4. | It is decided to offer following common subjects w.e.f. 01.10.2021 1.Kannada –III Sem. (CSE & ECE): Smt. B.S.Koteppagol 2.Constitution of India, Prof. Ethics & Cyber Law –III Sem. (CV, ME & EEE): Shri M.S.Futane 3. Environmental Studies – V Sem. (all branch): (Dr.MSH – EEE & CSE SJW – ECE & ME) | All HODs | 01.10.2021 | |
| 5 | The meeting concluded with vote of thanks to chair | | | |

Members Present:

| Name | Design. | Sign. | Name | Dept. | Sign. |
|-----------------------|---------|-------|---------------------|---------------|---------|
| Dr. S.N.Topannavar | HOD-ME | Mod | Prof. S.V.Manjaragi | HOD-CSE | (V) |
| Prof. S.B.Akkole | HOD-EC | 0,5 | Dr. K.M. Akkoli | I-Year Coord. | LATHERE |
| Sri. S.M.Chandrakanth | HOD-CV | 8. | | a | |

Dr.S.C.Kamate Principal





Inculcating Values, Promoting Prosperity of Karnataka and Affiliated to VTU Belagavi

Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC

Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute
HOD Meeting
WARC

2021-22 Odd Semester

Date: 18.11.2021

Ref. No.: HSIT/NDS/HOD-Meeting-06/2021-22

NOTICE

A meeting of all HODs is convened on 18.11.2021in the office of the Principal at 3.30PM. The agenda of the meeting are as below:

Agenda:

- Review of weekly attendance & syllabus up to week 6.
- 2. Review of preparation for I-IA
- 3. Preparation of NBA Compliance report.
- 4. Invitation to Creintors Group of Companies Belagavi for academic collaboration & establishing Industry supported Lab in Mechanical dept.
- 5. Any other matter with the permission of the chair.

(Dr. B.V. Madiggond) Convener & HOD (EE)

| S.N | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|-----|--|--------------------|---------------|---------|
| 1. | The average syllabus coverage/attendance of III, V & VII Semesters is 15/70%, 23/75% & 24/72%. | All HODs | 13.11.2021 | GPS1111 |
| 2 | To Compensate working day of 4 th Nov.2021, I-IA has been rescheduled on 28 th Nov.2021 | All HODs | 18-11-2021 | |
| 3. | It is decided to complete preparation of NBA Compliance report from 10am to 5 pm as per below schedule: 25-11-2021 – ME 26-11-2021 – ECE 27-11-2021 – EEE 28-11-2021 – CSE | All HODs | 28-11-2021 | |
| 4. | It is decided to invite Creintors Group of Companies Belagavi for academic collaboration & establishing Industry supported Lab in Mechanical dept. | | 30-11-2021 | |
| 5. | The meeting concluded with vote of thanks to chair. | | etwarf & I is | |

Members Present:

| Name | Design. | Sign. | Name | Dept. | Sign. |
|------------------------|---------|-------|---------------------|---------------|-------|
| Dr. S.N.Topannavar | HOD-ME | Mell | Prof. S.V.Manjaragi | HOD-CSE | SW. |
| Prof. S.B.Akkole | HOD-EC | 7 | Dr. K.M. Akkoli | I-Year Coord. | Mette |
| Prof. S.M.Chandrakanth | HOD-CV | 8. | Prof. D.N.Inamdar | NBA coord. | 10 |

Dr.S.C.Kamate Principal



SJPN Trust's

Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC
Programmes Accredited by NBA: CSE, ECE, EEE & ME.

WARC 2021-22

Odd Semester

Institute

Ref. No.: HSIT/NDS/HOD-Meeting-05/2021-22 Date: 08.11.2021

NOTICE

A meeting of all HODs is convened on 08.11.2021in the office of the Principal at 3.30PM. The agenda of the meeting are as below:

Agenda:

- Review of weekly attendance & syllabus up to week 5.
- 2. Review of preparation for pre-placement training.
- 3. Any other matter with the permission of the chair.

Ref. No.: HSTENDS (IOD-Meeting-05, 2021-22

Bash

(Dr. B.V. Madiggond) Convener & HOD (EE)

| S.N | . Minutes of Meeting | Staff In charge | Due Date | Remarks |
|-----|---|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of III, V & VII Semesters is 8/55%, 18/74% & 18/65%. Sespectively, | All HODs | 06.11.2021 | |
| 2 | In view of poor response from VII Sem. students for registration to pre-placement training is discussed and decided to educate students on importance of the same jointly by HOD & TPO. | Prof. NMP | 09-11-2021 | 750 |
| 3. | The meeting concluded with vote of thanks to chair. | | | |

Members Present:

| Design. | Sign. | Name | Dept. | Sign. |
|---------|----------------------------|----------------------|--|---|
| HOD-ME | May | Prof. S.V.Manjaragi | HOD-CSE | (Cu |
| HOD-EC | A | Dr. K.M. Akkoli | I-Year Coord. | Part from |
| HOD-CV | a. | Prof. D.N.Inamdar | NBA coord. | 0 |
| TPO | 1000-9 | | 0 | 0 |
| | HOD-ME HOD-EC HOD-CV | HOD-ME HOD-EC HOD-CV | HOD-ME Prof. S.V.Manjaragi HOD-EC Dr. K.M. Akkoli HOD-CV Prof. D.N.Inamdar | HOD-ME Prof. S.V.Manjaragi HOD-CSE HOD-EC Dr. K.M. Akkoli I-Year Coord. HOD-CV Prof. D.N.Inamdar NBA coord. |

Dr.S.C.Kamate (1)
Principal

Members Present:





Inculcating Values, Promoting Prosperity

Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC

Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute
HOD Meeting
WARC

2021-22 Odd Semester

Ref. No.: HSIT/NDS/HOD-Meeting-03/2021-22 Date: 26.10.2021

NOTICE

A meeting of all HODs is convened on 26.10.2021in the office of the Principal at 3.30PM. The agenda of the meeting are as below:

Agenda:

- 1. Review of weekly attendance & syllabus up to week 3.
- 2. Promotion of lateral entry admissions.
- 3. Maintaining department wise student data.
- 4. Change of college & change of branch notification
- 5. Conducting academic audit for academic year 2019-20 & 2020-21.
- 6. Review of preparation for NBA compliance submission.
- 7. Certifying authority for AICTE activity points.
- 8. Any other matter with the permission of the chair.



(Dr. B.V. Madiggond) Convener & HOD (EE)

| S.N | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|-----|--|------------------------------------|-------------|---------|
| 1. | The average syllabus coverage/attendance of III, V & VII Semesters is 46/3%, 69/13% & 73/13%. | All HODs | 26.10.2021 | |
| 2 | HODs are requested to evolve suitable strategy for promoting lateral entry admissions to ensure at least more than 50% to all departments. | All HODs | 08.11.2021 | |
| 3. | All the HODs are asked to Maintain department wise student data category wise under different heads as per requirement of AICTE/VTU/UGC/Govt. etc. | All HODs | 15.11.2021 | |
| 4. | HODs are informed the Change of college & change of branch notification. | All HODs | 15.11.2021 | |
| 5. | All HODs are requested to Conduct academic audit for academic year 2019-20 & 2020-21 department wise. | All HODs | 15.11.2021 | |
| 6. | All HODs are requested to Review the preparation of NBA compliance submission status. | All HODs & Inst.NBA Cordntr. | 15.11.2021 | |
| 7. | NSS Committee members are authorized for certifying AICTE activity points. | NSS Committee members | End of sem. | |
| 8. | The meeting concluded with vote of thanks to chair. | | | |

Members Present:

| Name | Design. | Sign. | Name | Dept. | Sign. |
|------------------------|---------|----------|---------------------|---------------|-------|
| Dr. S.N.Topannavar | HOD-ME | Mes | Prof. S.V.Manjaragi | HOD-CSE | a |
| Prof. S.B.Akkole | HOD-EC | A | Dr. K.M. Akkoli | I-Year Coord. | Vans |
| Prof. S.M.Chandrakanth | HOD-CV | feeten b | Prof. D.N.Inamdar | NBA coord. | (2) |

Or, S.C. Kamate Principal





Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC
Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute
HOD Meeting
WARC
2021-22

Odd Semester

Date: 06.12.2021

Ref. No.: HSIT/NDS/HOD-Meeting-09/2021-22

NOTICE

A meeting of all HODs is convened on 06.12.2021in the office of the Principal at 4.00PM. The agenda of the meeting are as below:

Agenda:

- 1. Review of weekly attendance & syllabus up to week 9.
- 2. Commencement of First year classes.
- 3. Review of NBA compliance supportive documents preparation
- 4. Counseling of poor performing students.
- 5. Any other matter with the permission of the chair.

B 6 12/21

(Dr. B.V. Madiggond) Convener & HOD (EE)

| S. N | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|---------|--|--------------------|--------------------------------|---------|
| 1. | The average syllabus coverage/attendance of III, V & VII Semesters is 24/73%, 39/77% & 38/67%. | All HODs | 04.12.2021 | omi, na |
| 2 | Preparations for Commencement of First year classes from 13-12-2021 was reviewed and Induction Program/orientation is scheduled from 13-12-2021. | | | |
| 3. | NBA compliance supportive documents preparation is scheduled on 9 th & 10 th Dec 2021 from 3.00 pm to 5.30 pm. | All HODs | 10-12-2021 | |
| 4 | It is decided to counsel poor performing students in I-IA. | All HODs | | |
| 5. | The meeting concluded with vote of thanks to chair. | i c | e, B.V. Nessig nymer 3, 110 | |

Members Present:

| Name | Design. | Sign. | Name | Dept. | Sign. |
|------------------------|---------|-------|---------------------|---------------|----------|
| Dr. S.N.Topannavar | HOD-ME | Moll | Prof. S.V.Manjaragi | HOD-CSE | DV. |
| Prof. S.S.Malaj | HOD-EC | Baty | Dr. K.M.Akkoli | I-year coord. | TARRE |
| Prof. S.M.Chandrakanth | HOD-CV | g. | Prof. D.N.Inamdar | NBA Coord. | A |

Dr.S.C.Kamate Principal





Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC
Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute
HOD Meeting
WARC
2021-22
Odd Semester

Ref. No.: HSIT/NDS/HOD-Meeting-08/2021-22

Date: 01.12.2021

NOTICE

A meeting of all HODs is convened on 01.12.2021in the office of the Principal at 4.00PM. The agenda of the meeting are as below:

Agenda:

- 1. Review of weekly attendance & syllabus up to week 8.
- 2. Review of pre-placement Training conducted to VII Sem. Students.
- 3. Postponement of Social, Cultural & academic events.
- 4. Review of preparation of NBA compliance report.
- 5. Any other matter with the permission of the chair.

(Dr. B.V. Madiggond) Convener & HOD (EE)

| s 29.11.2021 P 04-12-2021 | |
|------------------------------|---------------|
| P 04-12-2021 | |
| | |
| s | |
| 18-12-2021 | Rose |
| N | NI 18-12-2021 |

Members Present:

| Name | Design. | Sign | Name | Dept. | Sign. |
|------------------------|---------|------|-----------------------|------------|-------|
| Dr. S.N.Topannavar | HOD-ME | Mel | Prof. S.V.Manjaragi | HOD-CSE | CV |
| Prof. S.B.Akkole | HOD-EC | a | Prof. D.N.Inamdar | NBA Coord. | R |
| Prof. S.M.Chandrakanth | HOD-CV | 1 | Prof. M.M.Shivashimpi | AP | m. |
| Prof. N.M.Patel | TPO | Kall | A | | 0 |

Dr.S.C.Kamate Principal

SJPN Trust's



Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Presperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belogaet.

Accredited at 'A' Grade by NAAC

Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Instit ite HOO HE ting

WARC

Date: 10.01.2022

2021-22 **Odd Semester**

NOTICE

A meeting of all HODs is convened on 10.01.2022 in the office of the Principal at 4.00PM. The agenda of the meeting are as below:

Agenda:

1. Review of weekly attendance & syllabus coverage.

Ref. No.: HSIT/NDS/HOD-Meeting-14/2021-22

- 2. To review the grievance redressal Committee minutes.
- 3. Rescheduling of II & III IA & Lab IA for III Sem.
- 4. Any other matter with the permission of the chair.

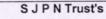
(Dr. B.V. Madiggond) Convener & HOD (EE)

| S. N | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|---------|---|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of Semesters I (up to 2 nd week) III (up to 12 th week) V & VII (up to 14 th week) is 10/74%, 60/80%, 78/77% & 82/70%. | All HODs | 08.01.2022 | |
| 2. | The grievance redressal Committee minutes of 10-01-2022 has been reviewed. It is observed that the committee has not received any grievances since 23-11-2021. | Prof. SSThabaj | 10.01.2022 | |
| 3. | In view of revised VTU academic calendar for III Sem. II & III IA have been rescheduled on 10,11,12 th Feb 2022 and 21, 22 23 rd of March 2022 respectively. The Lab IA is rescheduled on 14 th & 15 th March 2022. | Dr.S.B. Akkole | 23.03.2022 | |
| | The meeting concluded with vote of thanks to chair. | Te Marie | de a | |

Members Present

| Name | Design. | Sign. | Name | Dept. | Sign. |
|------------------------|---------|----------|------------------|---------------|---------|
| Prof. S.S. Malaj | HOD-EC | B | Dr. K.M.Akkoli | I-year coord. | Matitle |
| Prof. S.M.Chandrakanth | HOD-CV | fototron | Prof. S.D.Thabai | AP | Siloli |
| Prof. S V Manjargi | HOD-CSE | GNL | | | |

001/22 Principal





Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC Programmes Accredited by NBA: CSE, ECE, EEE & ME.

2021-22

Odd Semester

Institute

HOD Meeting

WARC

Ref. No.: HSIT/NDS/HOD-Meeting-13/2021-22

Date: 03.01.2022

NOTICE

A meeting of all HODs is convened on 03.01.2022 in the office of the Principal at 3.30PM. The agenda of the meeting are as below:

Agenda:

- 1. Review of weekly attendance & syllabus up to week 13.
- 2. Any other matter with the permission of the chair.

(Dr. B.V. Madiggond) Convener & HOD (EE)

| S.N | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|-----|--|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of III, V & VII Semesters is 53/79%, 66/79% & 70/72%. | All HODs | 01.01.2022 | |
| | The meeting concluded with vote of thanks to chair. | | | |

Members Present:

| Name | Design. | Sign | Name | Dept. | Sign. |
|-------------------------|------------|------|-------------------|---------------|---------|
| Dr. S.N.Topannavar | HOD-ME | Med | Pr S V Manjargi | HOD-CSE | _EL |
| Prof. S.S. Malaj | HOD-EC.Inc | Doty | Prof. D.N.Inamdar | NBA Coord | B. |
| Prof. Chandrakanth S.M. | HOD-CV | A. | Dr. K.M.Akkoli | I-year coord. | touther |

Principal





Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC
Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute
HOD Meeting
WARC

2021-22 Odd Semester

Date: 22.02.2022

Ref. No.: HSIT/NDS/HOD-Meeting-18/2021-22

NOTICE

A meeting of all HODs is convened on 22.02.2022 in the office of the Principal at 3.30PM. The agenda of the meeting are as below:

Agenda:

- 1. Review of weekly attendance & syllabus coverage.
- 2. Conduct of I Semester Lab IA
- 3. Sending of 1st IA marks of I Sem. & II IA marks of 3rd Sem. to parents.
- 4. Any other matter with the permission of the chair.

(Dr. B.V. Madiggond) Convener & HOD (EE)

| S. N | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|---------|---|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of Semesters I (up to 8 th week) III (up to 18 th week) is 37/85% & 87/78%. | All HODs | 19.02.2022 | |
| 2. | It is decided to schedule I Sem. II IA on 3,4 & 5 th of March 2022 and I Lab IA on 7 th & 8 th of March 2022 | KMA | 23.02.2022 | |
| 3 | HODs are requested to send 1 st IA marks of I Sem & II IA marks of 3 rd Sem. to parents by 25 th Feb 2022 | All HODs | 25.02.2022 | |
| 4 | The meeting concluded with vote of thanks to chair. | | | |

Members Present:

| Name | Design. | Sign. | Name | Dept. | Sign. |
|------------------------|---------|-------|----------------------|---------------|-------|
| Dr. S.N.Topannavar | HOD-ME | do | Prof. S.V. Manjaragi | HOD-CSE | Sh. |
| Smt. S.S.Malaj | HOD-EC | RSA | Dr. K.M.Akkoli | I-year coord. | MARKE |
| Prof. S.M.Chandrakanth | HOD-CV | SA | Prof. D.N.Inamdar | NBA Coord | B |



Hirasugar Institute of Technology, Nidasoshi

· Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC
Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute
HOD Meeting
WARC

2021-22 Odd Semester

Date: 07.02.2022

Ref. No.: HSIT/NDS/HOD-Meeting-18/2021-22

NOTICE

A meeting of all HODs is convened on 07.02.2022 in the office of the Principal at 3.30PM. The agenda of the meeting are as below:

Agenda:

- 1. Review of weekly attendance & syllabus coverage.
- 2. Submission of V & VII Sem. CIE marks.
- 3. Collection of course exit survey.
- 4. Any other matter with the permission of the chair.

Pag 12/22

(Dr. B.V. Madiggond) Convener & HOD (EE)

| S. N | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|---------|--|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of Semesters I (up to 6 th week) III (up to 16 th week) is 29/90% & 81/79%. | All HODs | 05.02.2022 | |
| 2. | It is decided to submit V & VII Sem. CIE marks before 15 th Feb 2022 as per University circular. | All HODs | 14.02.2022 | |
| 3 | All are required to complete the collection of Course Exit Survey of V & VII Sem. by 10 th Feb 2022. | All HODs. | 10.02.2022 | |
| 4 | The meeting concluded with vote of thanks to chair. | | | |

Members Present:

| Name | Design. | Sign. | Name | Dept. | Sign. |
|------------------------|---------|-------|----------------------|---------------|-------|
| Dr. S.N.Topannavar | HOD-ME | Mes | Prof. S.V. Manjaragi | HOD-CSE | SV. |
| Dr. S.B.Akkole | HOD-EC | A | Dr. K.M.Akkoli | I-year coord. | |
| Prof. S.M.Chandrakanth | HOD-CV | 21 | Prof. D.N.Inamdar | NBA Coord | A |



Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute **HOD Meeting** WARC 2021-22 **Odd Semester**

Ref. No.: HSIT/NDS/HOD-Meeting-21/2021-22

Date: 11.04.2022

NOTICE

A meeting of all HODs is convened on 11.04.2022 in the office of the Principal at 3.00PM. The agenda of the meeting are as below:

Agenda:

- 1. Review of weekly attendance & syllabus coverage of I Sem.
- 2. Review of Commencement of VI & VIII Sem. classes.
- 3. Invited talk on NEP-2020 by Prof. T.V.Kattimani.
- 4. Review of COE-2021-22 (Even Sem.)
- 5. Finalization of Open Elective for VI Sem.
- 6. Scheduling of International Conference.
- 7. Any other matter with the permission of the chair.

IQAC Coordinator

| S. N | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|---------|---|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of I Semester (up to week No.15) is 100/88%. | All HODs | 09.04.2022 | |
| 2. | Commencement of VI & VIII Sem. classes has been reviewed and it is reported all the classes have commenced as per schedule. | All HODs | 09.04.2022 | |
| 3 | An Invited talk on NEP-2020 by Prof.T.V.Kattimani is organized on Saturday 16 th April 2022 at 10.30AM for all teaching staff of SJPN Trusts Institutions. | All HODs | 16.04.2022 | |
| 4 | COE for VI & VIII Sem. has been prepared and circulated for any modification/corrections. | Dr.BVM | 04.04.2022 | |
| 5 | The open elective offered are 1. Programming in JAVA-CSE 2. Sensors & Signals Conditioning-ECE 3. PLC & SCADA – EEE 4. Non Conventional Energy Sources-ME | All HODS | 04.04.2022 | |
| 6 | It is decided to organized/conduct International Conference in the 1 st week of Aug 2022. | HOD-EEE | 12.08.2022 | |
| 7 | The meeting concluded with vote of thanks to chair. | | | -3 |

Members Present:

| Name | Design. | Sign. | Name | Dept. | Sign. |
|--------------------|---------|-------|------------------------|---------------|--------|
| Dr. S.N.Topannavar | HOD-ME | More | Prof. S.V. Manjaragi | HOD-CSE | - Ou |
| Dr.B.V.Madiggond | HOD-EE | 1800 | Prof. S.M.Chandrakanth | HOD-CV | 0 |
| Dr. S.B.Akkole | HOD-EC | A | Dr. K.M.Akkoli | I-year coord. | Thomas |

Dr.S.C.Kamate 4 22 . Principal

Nidasoshi-591 236, Taq: Hukkeri, Dist: Belagavi, Karnataka, India. Phone: +91-8333-278887, Fax: 278886, Web: www.hsit.ac.in, E-mail: principal@hsit.ac.in



Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC
Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute
HOD Meeting
WARC
2021-22

Odd Semester

Ref. No.: HSIT/NDS/HOD-Meeting-20/2021-22

Date: 06.04.2022

NOTICE

A meeting of all HODs is convened on 06.04.2022 in the office of the Principal at 4.00PM. The agenda of the meeting are as below:

Agenda:

- 1. Review of weekly attendance & syllabus coverage of I Sem.
- 2. Review of preparation for commencement of Even Sem. (VI & VIII Sem.)
- 3. Discussion on Scale-up support to Incubation Center: Atal Innovation Mission.
- 4. Any other matter with the permission of the chair.

| S. N | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|---------|--|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of I Semester (up to week No.14) is 94/89%. | All HODs | 02.04.2022 | |
| 2. | The preparation for commencement of Even Sem. (VI & VIII Sem.) was reviewed and all the HODs are requested to commence the classes and Labs as per schedule. | All HODs | 07.04.2022 | |
| 3 | Scale-up support to Incubation Center through Atal Innovation Mission was discussed and informed to attend the meeting on Friday 8 th April 2022 at 10.00 AM in the Principal Office. | All HODs | 08.04.2022 | |
| 4 | The meeting concluded with vote of thanks to chair. | | | |

Members Present:

| Name | Design. | Sign. | Name | Dept. | Sign. |
|------------------------|---------|---------|-----------------------|---------------|-----------|
| Dr. S.N.Topannavar | HOD-ME | (Not) | 'Prof. S.V. Manjaragi | HOD-CSE | Qu. |
| Dr. S.B.Akkole | HOD-EC | 2 | Dr. K.M.Akkoli | I-year coord. | dette Col |
| Smt. H.R.Zinage | HOD-EE | Ahinoge | Prof. D.N.Inamdar | NBA Coord | 1 |
| Prof. S.M.Chandrakanth | 'HOD-CV | 1. | Dr. M.S.Hanagadakar | Asso.Prof. | to. |
| Prof. N.M.Patel | TPO | Mo | > | | |



Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC
Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute
HOD Meeting
WARC
2021-22
Even Sem.

Ref. No.: HSIT/NDS/HOD-Meeting-05/2021-22

Date: 09.05.2022

NOTICE

A meeting of all HODs is convened on 09.05.2022 in the office of the Principal at 3.30PM. The agenda of the meeting are as below:

Agenda:

- 1. Review of weekly attendance & syllabus coverage of VI & VIII Sem up to week no.05.
- 2. Collection of Students Feedback-I on teaching learning.
- 3. Review of V Semester results.
- 4. Any other matter with the permission of the chair.

(Dr. R.R.Maggavi) IQAC Coordinator

| S.N. | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|------|---|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of VI & VIII Semester is 27/78% & 35/71%. | All HODs | 07.05.2022 | |
| 2. | It is decided to collect Students Feedback-I on teaching learning on 10 & 11 th May 2022 for VIII & VI Semesters respectively. | Dr.RRM | 11.05.2022 | |
| 3. | The V Semester results was reviewed and HODs are requested to concentrate on poor performance subjects. | All HODs | | |
| 4 | The meeting concluded with vote of thanks to chair. | | | |

Members Present:

| Name | Design. | Sign | Name | Dept. | Sign. |
|----------------------|---------|-------|------------------------|---------------|-------|
| Dr. S.N.Topannavar | HOD-ME | (lol) | Prof. S.M.Chandrakanth | HOD-CV | De. |
| Dr.B.V.Madiggond | HOD-EE | @Sals | Dr. K.M.Akkoli | I-year coord. | mordo |
| Dr. S.B.Akkole | HOD-EC | B | Prof. D.N.Inamdar | NBA Coord. | 10sc |
| Prof. S.V. Manjaragi | HOD-CSE | CU. | | | 1 |



Hirasugar Institute of Technology, Nidasoshi Inculcating Values, Promoting Prosperity

Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute **HOD Meeting** WARC 2021-22

Even Sem.

Ref. No.: HSIT/NDS/HOD-Meeting-04/2021-22

Date: 04.05.2022

NOTICE

A meeting of all HODs is convened on 04.05.2022 in the office of the Principal at 4.00PM. The agenda of the meeting are as below:

Agenda:

- 1. Review of weekly attendance & syllabus coverage of VI & VIII Sem.
- 2. Rescheduling of HSIT Sambharama/FEST.
- 3. Organizing Webinar on IPR.
- 4. Any other matter with the permission of the chair.

IQAC Coordinator

| S.N. | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|------|---|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of VI & VIII Semester is 22/79% & 32/70%. | All HODs | 30.04.2022 | |
| 2. | In view of I Sem. exams HSIT Sambharama/FEST is rescheduled from 16-18 th June 2022 | All HODs | - | |
| 3. | The webinar on IPR is scheduled on 12 th May 2022 at 3.00PM in association with National Intellectual Property Awareness Mission (NIPAM) Govt.of India | Dr.B.V.M | 12.05.2022 | |
| 4 | The meeting concluded with vote of thanks to chair. | | | |

Members Present:

| Name | Design. | Sign | Name | Dept. | Sign. |
|----------------------|---------|------|------------------------|---------------|-------|
| Dr. S.N.Topannavar | HOD-ME | No | Prof. S.M.Chandrakanth | HOD-CV | P |
| Dr.B.V.Madiggond | HOD-EE | 600 | Dr. K.M.Akkoli | I-year coord. | |
| Dr. S.B.Akkole | HOD-EC | A | Prof. D.N.Inamdar | NBA Coord. | 1 |
| Prof. S.V. Manjaragi | HOD-CSE | a | | | |

Principal



Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC
Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute
HOD Meeting
WARC
2021-22
Even Sem.

Date: 13.06.2022

NOTICE

A meeting of all HODs is convened on 13.06.2022 in the office of the Principal at 4.30PM. The agenda of the meeting are as below:

Agenda:

- Review of weekly attendance & syllabus coverage of II (week No. 1), IV (week No.3), VI & VIII Sem. up to week no.10.
- 2. Review of NBA Expert Team visit preparations.

Ref. No.: HSIT/NDS/HOD-Meeting-10/2021-22

3. Any other matter with the permission of the chair.

(Dr. R.R.Maggavi) IQAC Coordinator

| S.N. | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|------|---|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of II, IV, VI & VIII Semester is 03/30%, 20/74%, 60/75% & 84/69%. | All HODs | 11,06.2022 | |
| 2. | It is scheduled to review compliance report submitted to NBA at 3.00pm as below: Wednesday 15 th June 2022 : EC/EEE Thursday 16 th June 2022 : ME/CSE | All HODs | 16.06.2022 | |
| 3. | The meeting concluded with vote of thanks to chair. | | | |

Members Present:

| Name | Design. | Sign. | Name | Dept. | Sign. |
|----------------------|---------|-------|------------------------|---------------|-------|
| Dr. S.N.Topannavar | HOD-ME | 10 | Prof. S.M.Chandrakanth | HOD-CV | g. |
| Dr.B.V.Madiggond | HOD-EE | (POL | Dr. S.L.Patil | I-year coord. | Con |
| Dr. S.B.Akkole | HOD-EC | | Prof. D.N.Inamdar | NBA Coord. | 1 |
| Prof. S.V. Manjaragi | HOD-CSE | a | | | |

Principal



Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute
HOD Meeting
WARC
2021-22
Even Sem.

Ref. No.: HSIT/NDS/HOD-Meeting-09/2021-22

Date: 06.06.2022

NOTICE

A meeting of all HODs is convened on 06.06.2022 in the office of the Principal at 3.30PM. The agenda of the meeting are as below:

Agenda:

- Review of weekly attendance & syllabus coverage of IV (week No.2), VI & VIII Sem. up to week no.09.
- 2. Re-framing of II Semester Timetable.
- 3. Confirmation of NBA Expert Team visit date.
- 4. Formation of Committees for HSIT Sambharama-2022.
- 5. Any other matter with the permission of the chair.

(Dr. B.V.Madiggond)

(Dr. B.V.Madiggond)
Dean Academic

| S.N. | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|------|--|----------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of IV, VI & VIII Semester is 13/65%, 52/73% & 79/67%. | All HODs | 04.06.2022 | |
| 2. | It is decided to include one extra class for every theory in the timetable. | First year Coord. | 13.06.2022 | |
| 3. | It is decided to confirm NBA Expert Team visit on 9 th July 2022. | All HODs | 09.07.2022 | |
| 4 | In view of NBA visit scheduled on 9 th July 2022 the HSIT Sambharama 2022 has been postponed. | All HODs | 09.07.2022 | |
| 5. | The meeting concluded with vote of thanks to chair. | | | |

Members Present:

| Name | Design. | Signo | Name | Dept. | Sign. |
|----------------------|---------|-------|------------------------|---------------|-------|
| Dr. S.N.Topannavar | HOD-ME | Mex | Prof. S.M.Chandrakanth | HOD-CV | De- |
| Dr.B.V.Madiggond | HOD-EE | (RO) | Dr. M.S.Hanagadkar | I-year coord. | |
| Dr. S.B.Akkole | HOD-EC | | Prof. D.N.Inamdar | NBA Coord. | 000 |
| Prof. S.V. Manjaragi | HOD-CSE | CN | | | 100 |



Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute
HOD Meeting
WARC

2021-22 Even Sem.

Date: 18.07.2022

NOTICE

A meeting of all HODs is convened on 18.07.2022 in the office of the Principal at 3.30PM. The agenda of the meeting are as below:

Agenda:

- Review of weekly attendance & syllabus coverage of II Sem. (week No. 6), IV Sem. (week No.7) up to week no.15.
- 2. Selection of Best Boy & Best Girl.
- 3. HIT Sambharama 2022 Preparation review.

Ref. No.: HSIT/NDS/HOD-Meeting-15/2021-22

- 4. Menu for Sambharama 2022 afternoon food.
- 5. Any other matter with the permission of the chair.

(Dr. R.R.Maggavi) IQAC Coordinator

| S.N. | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|------|--|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of II, IV & VI Semester is 39/75% & 55/77% respectively. | All HODs | 16.07.2022 | |
| 2. | All the HODs are informed to select Best Boy & Best Girl as per Institution norms before Wednesday 20 th July 2022. | All HODs | 20.07.2022 | |
| 3. | The preparation for HIT Sambharama 2022 was reviewed. Dr. C.B.Akki, Registrar, IIIT Dharwad will be chief guest. | Prof.SVM | 23.07.2022 | |
| 4. | It is collectively decided to provide afternoon food as per menu finalized by HODs and warden Boys Hostel. | All HODs. | 23.07.2022 | |
| ₹. | The meeting concluded with vote of thanks to chair. | | | |

Members Present:

| Name | Design. | Sign, | Name | Dept. | Sign. |
|----------------------|---------|-------|------------------------|---------------|----------|
| Dr. S.N.Topannavar | HOD-ME | May | Prof. S.M.Chandrakanth | HOD-CV | A. |
| Dr.B.V.Madiggond | HOD-EE | Call | Dr. K.M.AKkoli | I-year coord. | Laitheal |
| Dr. S.B.Akkole | HOD-EC | D | Prof. D.N.Inamdar | NBA Coord. | A |
| Prof. S.V. Manjaragi | HOD-CS | Qu | | | 7 |



Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute
HOD Meeting
WARC
2021-22
Even Sem.

Ref. No.: HSIT/NDS/HOD-Meeting-13/2021-22

Date: 04.07.2022

NOTICE -

A meeting of all HODs is convened on 04.07.2022 in the office of the Principal at 3.30PM. The agenda of the meeting are as below:

Agenda:

- 1. Review of weekly attendance & syllabus coverage of II Sem. (week No. 4), IV Sem. (week No.6), VI Semester up to week no.13.
- 2. Review of Preparation of Evaluation proforma.
- 3. Making available staff & students for NBA team on 9th July 2022.
- 4. Any other matter with the permission of the chair.

(Dr. R.R.Maggavi) IQAC Coordinator

| S.N. | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|------|--|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of II, IV & VI Semester is 26/74%, 38/76% & 90/95% respectively. | All HODs | 02.07.2022 | |
| 2. | Filled in proforma for evaluation of compliance report of all the four departments EEE, ECE, CSE & ME was reviewed and found satisfactory. | Prof. DNI | 04.07.2022 | |
| 3. | All the four departments shall make arrangements for availability of students IV, VI & VIII Sem. and staff at Mechanical Seminar hall. Project exhibition of VIII Sem. students to be arranged on 9 th July 2022. | All HODs | 04.07.2022 | |
| 4. | The meeting concluded with vote of thanks to chair. | | | |

Members Present:

| Name | Design. | Sign. | Name | Dept. | Sign. |
|----------------------|---------|-------|-------------------|---------------|------------|
| Dr. S.N.Topannavar | HOD-ME | (you) | Prof. M.D.Patil | HOD-CV | M. D. Fall |
| Dr.B.V.Madiggond | HOD-EE | Pat | Dr. K.M.AKkoli | I-year coord. | Lucak |
| Dr. S.B.Akkole | HOD-EC | A | Prof. D.N.Inamdar | NBA Coord. | A |
| Prof. S.V. Manjaragi | HOD-CS | Qu_ | | | P |



Hirasugar Institute of Technology, Nidasoshi

Inculcating Values, Promoting Prosperity
Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi. Accredited at 'A' Grade by NAAC

Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute **HOD Meeting** WARC

2021-22 Even Sem.

Date: 01.08.2022

Ref. No.: HSIT/NDS/HOD-Meeting-17/2021-22

NOTICE

A meeting of all HODs is convened on 01.08.2022 in the office of the Principal at 4.00PM. The agenda of the meeting are as below:

Agenda:

- 1. Review of weekly attendance & syllabus coverage of II Sem. (week No. 8), IV Sem. (week No.10) up to week no.17.
- 2. Scheduling of Graduation Day.
- 3. Any other matter with the permission of the chair.

IQAC Coordinator

| S.N. | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|------|---|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of II & IV Semester is 51/78% & 64/77% respectively. | All HODs | 30.07.2022 | |
| 2. | Graduation Day is scheduled on Saturday 27.08.2022 at 11.00AM. | Dr.SBA | 27.08.2022 | |
| 3. | The meeting concluded with vote of thanks to chair. | | , | |

Members Present:

| Name | Design. | | Name | Dept. | Sign. |
|----------------------|---------|------|------------------------|---------------|----------|
| Dr. S.N.Topannavar | HOD-ME | Dow | Prof. S.M.Chandrakanth | HOD-CV | 8 |
| Dr.B.V.Madiggond | HOD-EE | Page | Dr. K.M.AKkoli | I-year coord. | lastitus |
| Dr. S.B.Akkole | HOD-EC | A | Prof. D.N.Inamdar | NBA Coord. | A |
| Prof. S.V. Manjaragi | HOD-CS | Qu | | | |



Hirasugar Institute of Technology, Nidasoshi

Approved by AICTE, Recognized by Govt. of Karnataka and Affiliated to VTU Belagavi.

Accredited at 'A' Grade by NAAC Programmes Accredited by NBA: CSE, ECE, EEE & ME.

Institute
HOD Meeting
WARC
2021-22
Even Sem.

Ref. No.: HSIT/NDS/HOD-Meeting-18/2021-22

Date: 08.08.2022

NOTICE

A meeting of all HODs is convened on 08.08.2022 in the office of the Principal at 4.00PM. The agenda of the meeting are as below:

Agenda:

- 1. Review of weekly attendance & syllabus coverage of II Sem. week No. 9, IV Sem. week No. 11.
- Celebration of Azadi Ka Amrut Mahotsava 75th Independence Day.
- 3. Any other matter with the permission of the chair.

(Dr. R.R.Maggavi)
IQAC Coordinator

| S.N. | Minutes of Meeting | Staff In charge | Due Date | Remarks |
|------|---|--------------------|------------|---------|
| 1. | The average syllabus coverage/attendance of II & IV Semester is 62/76% & 70/76% respectively. | All HODs | 06.08.2022 | |
| 2. | It is decided to celebrate Azadi Ka Amrut Mahotsava 75 th Independence Day in a befitting manner from 12 th to 15 th August 2022. Various competitions and awareness activities are planned. NSS Unit and PED shall coordinate all the events. | SSPatil | 11.08.2022 | |
| 3. | The meeting concluded with vote of thanks to chair. | | | |

Members Present:

| Name | Design. | Sign. | Name _ | Dept. | Sign. |
|---------------------|---------|-------|------------------------|---------------|---------|
| Dr. S.N.Topannavar | HOD-ME | (las | Prof. S.M.Chandrakanth | HOD-CV | P |
| Dr.B.V.Madiggond | HOD-EE | (all | Dr. K.M.AKkoli | I-year coord. | MATERIA |
| Prof. S.S.Malaj | HOD-EC | Rolf | Prof. D.N.Inamdar | NBA Coord. | A |
| Prof. S.V.Manjaragi | HOD-CS | Qu. | | | + |

Or S.C.Kamate